

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: Bill Request or Resolution Request Date of Request: May 21, 2020

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves Secure Health Partner's contract for space lease.

3. Requesting Agency:

Dept. of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Secure Health Partners, LLC is an employment drug testing company contracted by several Denver International Airport (DEN) airlines including SkyWest, and Frontier Airlines. Secure Health Partners, LLC requires space at DEN for quick response times to drug testing requests from their business partners. Secure Health Partners, LLC will be leasing one 94 sq. ft. office on A Concourse to accommodate the different locations of their clients. This space is \$36 per square foot per year, for an approximate revenue to the city of \$3,384.00 annually for a total of \$16,920.00 in revenue over the life of the contract.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0501

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Space Lease - Airline Support Tenant

Vendor/Contractor Name: Secure Health Partners

Contract control number: PLANE-201952936

Location:

Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 5 Years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
Rates & Charges	N/A	Rates & Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5 Years	N/A	DOE + 5 Years

Scope of work:

This is a new contract to lease a 94 sq. ft. space to Secure Health Partners. They provide drug testing to some of our airlines and will use the space for administrative purposes as we as testing.

Was this contractor selected by competitive process?

If not, why not?

This is a non-competitive agreement because the airlines using Secure Health Partners, LLC already have agreements in place with the service provider. Secure Health Partners, LLC only requires operations space from DEN to fulfill their contracts with the airlines.

Has this contractor provided these services to the City before? Yes No

Source of funds:

Revenue to the City

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0501

Date Entered: _____