**ORDINANCE/RESOLUTION REQUEST**
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **11 a.m. Monday.** Contact the Mayor's Legislative team with questions

**Date of Request:   4/20/2023**

Please mark one:          ☐ **Bill Request**          **or**          ☒ **Resolution Request**

**1. Type of Request:**

☒ **Contract/Grant Agreement**          ☐ **Intergovernmental Agreement (IGA)**          ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**          ☐ **Appropriation/Supplemental**          ☐ **DRMC Change**

☐ **Other:**

2. **Title:** (Start with *approves, amends, dedicates*, etc., include <u>name of company or contractor</u> and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with HopSkipDrive, Inc. adding $305,000 for a new total of $1,168,000 and 3 months for a new end date of 9-30-2023 to continue providing safe, door-to-door transportation services for youth involved with or receiving services from Denver Human Services, citywide (SOCSV-201845500-06, SOCSV-202367642-06).

3. **Requesting Agency:**   Denver Human Services

4. **Contact Person:**

| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
|---|---|
| Name: Susan Radaelli | Name: Crystal Porter |
| Email: Susan.Radaelli@denvergov.org | Email: Crystal.Porter@denvergov.org |

5. **General description or background of proposed request. Attach executive summary if more space needed:**

DHS requests authorization to approve a sixth amendment to the contract with HopSkipDrive, Inc. to add $305,000 for a new contract total of $1,168,000 and to extend the term by three (3) months for a new end date of 9/30/2023 through contract control number SOCSV-201845500-06, SOCSV-202367642-06 (Jaggaer). The contract provides for the most economical and appropriate vehicle for door to door transportation services of children/youth ensuring clients receive services in a safe environment.

6. **City Attorney assigned to this request (if applicable):**

Andrew Riester, Assistant City Attorney

7. **City Council District:**

Citywide

8. **\*\*<u>For all contracts,</u> fill out and submit accompanying Key Contract Terms worksheet\*\***

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: _____          Date Entered: _____

# Key Contract Terms

**Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

Standard Expenditure > $500K

**Vendor/Contractor Name:**    HopSkipDrive, Inc.

**Contract control number:**    SOCSV202367642-06

**Location:**    **Citywide services**

**Is this a new contract?** ☐ Yes  ☒ No   **Is this an Amendment?** ☒ Yes  ☐ No  **If yes, how many?** __6___

**Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):**

Original Agreement: SOCSV-201845500-00 Alfresco: 10/1/2018 to 6/30/2019
First Amendment: SOCSV-201845500-01 Alfresco, SOCV-201950175-01 Jaggaer:10/1/2018 to 6/30/2020
Second Amendment: SOCSV-201845500-02 Alfresco, SOCV-202053991-02 Jaggaer: 10/1/2018 to 6/30/2020
Third Amendment: SOCSV-201845500-03 Alfresco, SOCV-202054902-03 Jaggaer: 10/1/2018 to 6/30/2021
Fourth Amendment: SOCSV-201845500-04 Alfresco, SOCSV-202158664-04 Jaggaer: 10/1/2018 to 6/30/2022
Fifth Amendment: SOCSV-201845500-05 Alfresco, SOCSV-202262554-05 Jaggaer: 10/1/2018 to 6/30/2023
Sixth Amendment: SOCSV-201845500-06 Alfresco, SOCSV-202367642-06 Jaggaer: 10/1/2018 to 9/30/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| *Current Contract Amount* *(A)* | *Additional Funds* *(B)* | *Total Contract Amount* *(A+B)* |
|---|---|---|
| $863,000 | $305,000 | $1,168,000 |

| *Current Contract Term* | *Added Time* | *New Ending Date* |
|---|---|---|
| 10/1/2018  – 6/30/2023 | Three (3) months | 9/30/2023 |

**Scope of work:**

Contractor will provide both pick-up and drop-off transport services to minor children/youth between placement and school or school-related activity(s), as well as any activity connecting a child to their school of origin, supervised parenting time, extracurricular activities, placement, and/or therapeutic services. ensuring a safe environment and maintain current records of each youth's name, dates of trips, and services. Contractor will maintain staffing levels and vehicle availability necessary for operation of these transportation services to provide the most economical and appropriate transport services, including but not limited to, all management, personnel, scheduling, dispatching and route coordination, reporting and work schedules.

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Resolution/Bill Number: _____    Date Entered: _____

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ **Yes** ☐ **No**

**Source of funds: Child Welfare Initiatives**

**Is this contract subject to:** ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A**

**Who are the subcontractors to this contract? N/A**

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