

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/8/21

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an agreement with Catholic Charities and Community Services of the Archdiocese of Denver, Inc. through contract control number HOST-202157470 for \$680,000 to provide Emergency Shelter program services at the former Rodeway Inn at 4765 Federal Blvd., for women and transgender people experiencing homelessness. This was in response to COVID-19 and the need to create a safe environment for the residents, to prevent the spread of COVID-19, and other infectious diseases.

## 3. Requesting Agency: Department of Housing Stability

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Bernard Brady	Name: Elvis Rubio
Email: Bernard.Brady@denvergov.org	Email: Elvis.Rubio@denvergov.org

## 5. General description or background of proposed request. Attach executive summary if more space needed: **(in this section, please describe what the additional funding will support if it is an amendment)**

This project will fund the Emergency Solutions Grant-Corona Virus (ESG-CV), Emergency Shelter program at the Catholic Charities and Community Services of the Archdiocese of Denver, Inc. The services described in this contract will be provided at the Rodeway Inn Shelter. The Rodeway Inn, was converted to an emergency, non-congregate shelter for women and transgender people experiencing homelessness. This was in response to COVID-19 and the need to create a safe environment for the residents, to prevent the spread of COVID-19, and other infectious diseases.

- a. **Contract Control Number:** HOST-202157470
- b. **Duration:** 1/1/2021 to 1/31/2022
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Provide emergency shelter for women and transgender people experiencing homelessness within the City and County of Denver.
- f. **Costs:** \$680,000

## 6. City Attorney assigned to this request (if applicable): Andrew Riester

## 7. City Council District: All

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0288

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K**

**Vendor/Contractor Name:** Catholic Charities and Community Services of the Archdiocese of Denver, Inc.

**Contract control number:** HOST-202157470

**Location:** 6240 Smith Road, Denver, CO 80216

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$680,000	n/a	\$680,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-1/31/2022	n/a	

**Scope of work:**

Catholic Charities and Community Services of the Archdiocese of Denver, Inc (CC) will provide HUD, ESG-CV, Emergency Shelter, Operations and Essential Services. Catholic Charities will serve 150 unduplicated women and transgender individuals, 18 years of age and older, experiencing homelessness. Emergency Shelter Activities will be performed onsite at the Auxiliary Women’s shelter located at the former Rodeway Inn located at 4765 Federal Blvd. Individuals staying at this non-congregate shelter come through referrals from Catholic Charities.

Catholic Charities is responsible for:

1. The security and safety of the facility and residents. This includes control of drugs, alcohol or other hazards, which may risk the purpose of the shelter or its clients.
2. Staff situations that jeopardize the safety of the shelter and its occupants.
3. The welfare of outside guests by calling police, ambulances or other assigned resources for shelter needs as needed.
4. Ensure that the shelter is cleaned according to the established standard. Including daily cleaning, removal, dispersion, or storage of all clutter, trash, donations, parking lot trash and sidewalks.
5. Establishing means of receiving, recording, monitoring, and distribution of inventory supplies for the daily operations and maintaining of the shelter.
6. Process guest intake according to established procedures. See that all services are started and finished according to schedule (meals, room checks, COVID-screening, etc.)
7. Support meal service three times daily.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Emergency Solution Grant-Corona Virus

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR21 0288

Date Entered: \_\_\_\_\_

Who are the subcontractors to this contract? None

**Executive Summary**

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department’s Notice of Funding Availability (NOFA) procurement process.

HOST initiated a Notice of Funding Availability (NOFA) procurement process last August, as a basis for awarding many of the department’s housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST sought proposals for a variety of programs and services utilizing both federal and local funds.

The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services
- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

HOST is currently finalizing contracts associated with the NOFA procurement process and will bring forward contracts exceeding \$500,000 for City Council review and approval throughout early 2021.

This project will fund the Emergency Solutions Grant-Corona Virus (ESG-CV), Emergency Shelter program at the Catholic Charities and Community Services of the Archdiocese of Denver, Inc. The services described in this contract will be provided at the former Rodeway Inn Shelter.

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