

BILL/ RESOLUTION REQUEST

1. Title: Approves a contract amendment with JVA Consulting, LLC for \$262,935 for grant research, management and writing services (FINAN-201101318-01).

2. Requesting Agency: Department of Finance

3. Contact Person with actual knowledge of proposed ordinance

Name: Tom Migaki

Phone: 720-913-5538

Email: tom.migaki@denvergov.org

4. Contact Person with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary

Name: Tom Migaki

Phone: 720-913-5538

Email: tom.migaki@denvergov.org

5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved

a. Scope of Work

Contractor Selected: JVA Consulting, LLC
2465 Sheridan Blvd.
Denver, CO 80214

Proposed contract amount: \$262,935 for year two

Contract Control Number: FINAN-201101318-01 Purpose of the Contract:

Grant Research, Management and Writing Services

Term of this proposed contract July 1, 2012 – June 30, 2013 with the option of 3 one year renewals remaining.

Background:

The City has engaged in contract Grant Planning, Research, Management and Writing services for roughly the past eleven years. This is an amendment for year two of a five year contract with JVA Consulting, LLC. This amendment allows for a change in how the City is billed.

b. Duration

1, 2012 – June 30, 2013 with 3 additional 1 year renewals remaining.

c. Location

n/a

d. Affected Council District

n/a

e. Benefits

Assist City Agencies and Non-Profits with Grant planning, management, research and writing services.

f. Costs

\$262,935

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

No.

Bill Request Number: BR12-0548

Date: 7/17/2012