

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MailHighOrdinance@DenverGov.org](mailto:MailHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **4/17/2025**

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

**1. Type of Request:**

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

**2. Title:** Approves a Master Purchase Order with Genuine Parts Company, dba NAPA Denver, for \$3,000,000.00 and for three years with two one-year options to extend for Citywide purchases of various aftermarket auto parts to support City fleet vehicles, citywide (SC-00010278).

**3. Requesting Agency:** General Services – Purchasing Division

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Matt Monaghan, GS Senior Procurement Analyst	Name: Matt Monaghan, GS Senior Procurement Analyst
Email: matt.monaghan@denvergov.org	Email: matt.monaghan@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:** GS Purchasing conducted a publicly solicited procurement of bids to supply the City with a variety of aftermarket auto parts needed to keep City fleet vehicles in good operational condition. Genuine Parts Company's bid was selected for offering the best pricing for Light Auto Brakes, Trico® Wiper Blades, Webb® Brake Drums, and BG® Products. The requested MPO value of \$3,000,000.00 was determined based on DOTI Fleet's anticipated needs over the maximum possible contract term of five years.

**6. City Attorney assigned to this request (if applicable):** Brian Martin

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master Purchase Order over \$500,000.00

**Vendor/Contractor Name (including any dba's):** Genuine Parts Company (dba NAPA Denver)

**Contract control number (legacy and new):** SC-00010278

**Location:** Citywide

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Three years with options for two 1-year extensions.

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$3,000,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,000,000.00	N/A	\$3,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/30/2028	N/A	N/A

**Scope of work:** Genuine Parts' (dba NAPA Denver) ability to provide these parts and adhere to the City's service requirements allows the City to keep its fleet vehicles in good operational condition in furtherance of vital City services.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** General

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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