


MEMORANDUM

DATE: October 9, 2017

TO: File 

FROM: George Delaney
Interim Executive Director of Public Works

SUBJECT: Contract No.: CE02011
Professional Design Services from Tsiouvaras Simmons Holderness
Federal Boulevard Reconstruction from 5th Avenue to W. Howard Place

The Department of Public Works requests a Revival and Amendment to Contract CE02011 for the professional services of Tsiouvaras Simmons Holderness (TSH) on the Federal Boulevard Reconstruction project from 5th Avenue to W. Howard Place. The original contract is dated December 14, 2010 and expired on October 31, 2016. In addition to the revival of the contract, Public Works would like to amend the contract to reflect additional services, revised billing rates, and revised contract terms.

TSH's services will be needed through the duration of construction for shop drawing review, plan interpretation, design issues, and other standard professional engineering services that are required during construction. Ensuring that the engineering team from TSH that designed the project and sealed the Bid Documents with their Professional Engineering stamps provide these services during construction follows best practices and delivers the best benefit to the City and to the public. We also request that TSH perform required Quality Assurance Materials Testing and Documentation Services on the construction materials as part of the Amendment.

Due to the age of this Contract, Public Works has granted a variance to the Professional Service Contract Rate Procedures Memorandum dated September 9, 2014. Capital Projects Management staff recommends that the rates from the 2016 On-Call Professional Services Contract that the City has with TSH be used for this Amendment. TSH was competitively selected for this On-Call Contract, TSH agrees with using these rates for the Amendment, and funding for the Amendment is available.

Regarding the Contract Term, the current project schedule shows Notice-to-Proceed being given to the construction Contractor on May 1, 2018. With an anticipated Period of Performance of 18 months, Substantial Completion is anticipated on November 1, 2019. However, closeout of federally funded projects is very lengthy, and there will also be a two-year landscape maintenance/establishment period associated with this project. Some of the closeout requirements cannot be completed until the end of that period. Given these considerations, we request that the Contract Term be extended in the requested Amendment to May 1, 2022.