

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2-12-18

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Approves Second Amendment to Sublease Agreement between City and County of Denver (Subtenant) and DP Media Network LLC (Sublandlord) for the addition of 27,467 square feet on the 9<sup>th</sup> floor of 101 W. Colfax Avenue.  
FINAN - 201626030-02

3. **Requesting Agency:** Division of Finance, Department of Real Estate.

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Jeffrey J. Steinberg / Lisa Lumley
- **Phone:** 720-865-7505 / 720-913-1515
- **Email:** [Jeffrey.steinberg@denvergov.org](mailto:Jeffrey.steinberg@denvergov.org) / [lisa.lumley@denvergov.org](mailto:lisa.lumley@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Jeffrey J. Steinberg / Lisa Lumley
- **Phone:** 720-865-7505 / (720) 913-1515
- **Email:** [Jeffrey.steinberg@denvergov.org](mailto:Jeffrey.steinberg@denvergov.org) / [lisa.lumley@denvergov.org](mailto:lisa.lumley@denvergov.org)

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

Approval is requested for the leasing of additional expansion of office space located on the 9th floor of 101 West Colfax Ave, with options for expanded premises. The Webb Building is currently at full occupancy and lacks the additional space required to house approved, new hires for 2018, as well as address operational changes required by certain agencies. The lease of additional premises in 101 W. Colfax Avenue provides office space in close proximity to the Webb Building.

To accommodate the space requirements and reconfiguration within the Webb Building, the Dept of Parks and Rec will move out and relocate to the 9<sup>th</sup> floor of 101 West Colfax, the Office of Economic Development will also move from Webb and relocate to the 8<sup>th</sup> floor of 101 W. Colfax and the Dept of Public Health and Environmental will co-locate on that floor as well. These moves will open space in the Webb Building to provide for required FTE growth (2018 and beyond) and strategic, operational changes required by certain agencies in the building.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0191

Date Entered: \_\_\_\_\_

- a. **Contract Control Number:** FINAN - 201626030-02
- b. **Duration:** Approximately June 1, 2018-May 31, 2028.
- c. **Location:** 101 W. Colfax Avenue
- d. **Affected Council District:** District 9
- e. **Benefits:** Provides needed, additional office space for City growth
- f. **Costs:** **Total Contract Amount for Second Amendment \$9,629,641.85 /**  
**Total Sublease Contract Amount (includes all amendments) \$31,319,346.69**

7. **Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

No, none that I am aware of.

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Date Entered: \_\_\_\_\_