

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: November 17, 2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

To approve the Mayoral appointment of Jacqueline Esai to the Denver American Indian Commission for a term effective immediately and expiring on July 11, 2017 or until a successor is duly appointed.

3. Requesting Agency: Mayor's Office

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- Name: Anthony Aragon
- Phone: 720-865-9032
- Email: anthony.aragon@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- Name: Anthony Aragon
- Phone: 720-865-9032
- Email: anthony.aragon@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

[Insert general description here.]

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:**
- b. **Duration:** Term effective immediately and expiring July 11, 2017
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

BOARDS AND COMMISSIONS APPLICATION

Please complete the following information in full,
attach a cover letter, current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Denver American Indian Commission

Last Name: Esai First Name: Jacqueline

Occupation/Employer: board member of MTNT Ltd, a for-profit tribal corp.

Work Address: N/A City: _____ Zip: _____

Work E-mail Address: _____

Work Phone: _____ Work/Home Fax: _____

Home Address: 217 W. 13 Ave City: Denver Zip: 80204

Home Phone: N/A Cell Phone/ Pager: 650/483/2729

Home E-mail Address: jacque.esai@gmail.com

Are you a registered voter? Yes No If so, what county? Not yet; just moved to Denver

Denver City Council District No.: _____

Ethnicity/Tribal Affiliation(s) (Optional) Athabaskan

Highest Level of Education or Degree Earned: JD Year Completed: 2010

Memberships/ Organizations/ Volunteer Activities (include past or present):

Lowenstein Human Rights Clinic, Landlord-Tenant Clinic @ Yale Law School

Yale Human Rights + Development Law Journal First Year Editor

Women of Color Collective Networking Chair at Yale Law School

Various landlord tenant legal aid clinics in California

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number	cell
<u>Kerry Alles</u>	<u>12100 Metric Blvd #614 Austin TX 78758</u>	<u>650.483.2081</u>	<u>3504</u>
<u>Robin Riddell Lima</u>	<u>1301 Bannock St Denver CO 80204</u>	<u>303.534.0771</u>	<u>work</u>
<u>Jack Lima</u>	<u>" "</u>	<u>303.534-0771</u>	<u>work</u>
		<u>302.638.2616</u>	<u>cell</u>

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No

If yes, please explain on a separate sheet of paper.


Signature

11/5/2015
Date

Return Completed Form to:

Anthony Aragon, Director of Boards and Commissions

City and County of Denver Building, Room 350

Denver, CO 80202 Phone: (720) 865-9032 Fax: (720) 865-8787

anthony.aragon@denvergov.org

Jacqueline J. Esai

12100 Metric Blvd, Apt 614, Austin TX 78758
jacque.esai@gmail.com • (650) 483-2729

EDUCATION

YALE LAW SCHOOL, New Haven, CT

J.D., June 2010

Clinics: Allard K. Lowenstein International Human Rights Clinic, 2L
Landlord-Tenant Clinic, 2L
Journal: Yale Human Rights and Development Law Journal, First Year Editor, 1L
Activities: Native American Law Students Association, Co-Chair, 3L
Women of Color Collective, Networking Chair, 2L

UNIVERSITY OF DENVER, DANIELS COLLEGE OF BUSINESS, Denver, CO

Bachelor of Science in Business Administration, International Business, June 2000

Honors: Full academic Native American scholarship
University Honors Program
Hornbeck Scholar, 4.0 GPA per quarter
Dean's List, quarterly GPA average of 3.75+

EXPERIENCE

Cooley LLP, Palo Alto, CA

September 2012 – November 2013

Associate

Drafted contested and uncontested facts section of pretrial order. Helped prepare partner for 9th Circuit oral argument: drafted oral argument outline; summarized key cases; crafted possible questions from the court with accompanying answers; outlined contract formation and changes over time. Research projects included: finding expert witnesses, reviewing attorney client privilege; locating jury instructions on damages; researching local rules for state court. Researched §1983 law regarding final policy maker status, summary judgment, and probable cause. Assisted client in producing documents in response to third-party subpoena. Researched deposition admissibility and prepared deposition preparation binders. Drafted privilege log, and quality controlled document review. Updated case law in agency chapter of "Commercial Litigation in New York State Courts." Researched case law for inclusion in FRAP 28(j) letter prior to oral argument in the 9th Circuit. Wrote memo summarizing key provisions of the United Kingdom's City Code of Takeovers and Mergers. Drafted memo on fiduciary duties of board of directors under Delaware law. Researched public and private causes of action for violations of the Securities and Exchange Commission's Regulation Fair Disclosure with regard to online dissemination of information.

Alaska Supreme Court, Anchorage, AK

September 2010 – September 2011

Law Clerk to Justice Craig Stowers

Performed research and prepared bench memoranda and opinion critiques for review by the full court. Mentored youth through Color of Justice, a National Association of Women Judges program encouraging diversity in Alaska's legal and judicial fields.

Jacqueline J. Esai

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jacque.esai@gmail.com • (650) 483-2729

Morrison & Foerster, San Francisco, CA
Summer Associate

Summer 2009

Researched and wrote memos on collateral estoppel in patent litigation, concurrent jurisdiction in trademark law, and the tort of abuse of process. Researched and gave an oral report on racial discrimination, harassment, and retaliation claims under California state and federal law. Researched and gave an oral report on a Privacy Act issue. Researched regulations and case law on securities.

Open Society Institute, Mental Health Initiative, Budapest, Hungary Summer 2008
Legal Research Intern

Researched mental disability and the United Nations Convention on the Rights of Persons with Disabilities (CRPD), with a focus on the areas of inclusive education, community living, and employment. Researched human rights conventions. Conducted research on informed consent, the right to refuse medical treatment, and clinical drug testing as they relate to mentally disabled individuals. Selected excerpts from the CRPD for inclusion in a publication of life stories of mentally disabled individuals helped by the organization.

Gilbert Guide, San Francisco, CA
Copywriter

2005 – 2006

Co-wrote three guidebooks to long-term care for the elderly, disabled, and individuals requiring hospice care. Teamed with managing editor, fellow copywriter and field researchers to refine the researching, writing and publishing process for subsequent books. Located inaccuracies in the collected data and researched and implemented the corrections. Proofread manuscripts prior to publishing. Effectively devised solutions to resolve departmental issues, such as creating a filing system to manage an average of 400 records per book, which was used to train subsequent copywriters.

Native American Trading Co., Denver, CO

2003-2005, Dec. 2011-July 2012

Assisted with art and artifact appraisals. Obtained corporate sponsorship for artistic and cultural activities. Coordinated gallery openings. Created ads and wrote marketing copy.

United States Senate Appropriations Committee: Subcommittee on Transportation, Treasury and General Government, Washington, DC
Staff Assistant

2002-2003

Created, maintained and ensured the accuracy of a Microsoft Access database for the senators' appropriations requests. Organized and prepared appropriations committee hearings. Edited appropriations hearing transcripts. Provided computer hardware and software support. Received and distributed agency budget justifications.

VOLUNTEERISM

- San Mateo Legal Aid Housing Clinic, Redwood City, CA
- Law Foundation of Silicon Valley's Volunteer Eviction Assistance Collaborative Clinic, San Jose, CA
- Rural Justice Collaborative Housing Clinic, Gilroy, CA