

STATE OF COLORADO AMENDMENT (1)

SIGNATURE AND COVER PAGE

State Agency
Department of Transportation
Subrecipient
City & County of Denver
Original Subaward Agreement Number
25-HTS-ZL-00074
Amendment Subaward Agreement Number
25-HTS-ZL-00074-M0001

Agreement Performance Beginning Date
November 19, 2024
Current Agreement Expiration Date
September 30, 2026
Current Fund Expenditure End Date
September 30, 2026
Subaward Agreement Amount
Initial Term
Original Agreement \$379,114.19
(FFY 25 October 1, 2024-September 30, 2025)

Amendment #1 \$378,999.95
(FFY 26 October 1, 2025-September 30, 2026)

Total for All Agreement Terms \$758,114.14

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

Subrecipient Signature
City & County of Denver

STATE OF COLORADO
Jared S. Polis, Governor
Department of Transportation
Shoshana M. Lew, Executive Director

By: ***See Attached Signature Page***

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

In accordance with §24-30-202 C.R.S., this Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: _____
Department of Transportation

Effective Date: _____

1) PARTIES

This Amendment (the "Amendment") to the Original Subaward shown on the Signature and Cover Page for this Amendment (the "Subaward") is entered into by and between the Subrecipient, and the State.

2) TERMINOLOGY

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Subaward shall be construed and interpreted in accordance with the Subaward.

3) EFFECTIVE DATE AND ENFORCEABILITY

A. Amendment Effective Date

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Subrecipient for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in **§3.B** of this Amendment.

B. Amendment Term

The Parties' respective performances under this Amendment and the changes to the Subaward contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment and shall terminate on the termination of the Subaward.

4) PURPOSE

The purpose for this Amendment is to do the following as described in Section 5:

Extend the expiration date of the Subaward Agreement, and add \$378,999.95 in funding for FFY26, as shown in the attached Exhibit A.1 - Statement of Work and Budget.

5) MODIFICATIONS

The Subaward and all prior amendments thereto, if any, are modified as follows:

- A. The Subaward Agreement Amount on the Subaward Agreement's Cover Page is hereby deleted and replaced with the Subaward Agreement Amount shown on the Signature and Cover Page for this Amendment.
- B. The Initial Agreement Expiration Date is hereby deleted and replaced with the Current Agreement Expiration Date shown on the Signature and Cover Page for this Amendment.
- C. The Initial Fund Expenditure End Date is hereby deleted and replaced with the Current Fund Expenditure End Date on the Signature and Cover Page for this Amendment.
- D. Exhibit A of the Grant Agreement is hereby deleted and replaced with the attached Exhibit A.1.

6) LIMITS OF EFFECT

This Amendment is incorporated by reference into the Subaward, and the Subaward and all prior amendments or other modifications to the Subaward, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Subaward, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Subaward or any prior modification to the Subaward, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Subaward to the extent that this Amendment specifically modifies those Special Provisions.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT A.1, STATEMENT OF WORK AND BUDGET

Action Plan

Agency Name: City and County of Denver – Department of Traffic and Infrastructure

Project Title: Denver Culture of Safety Education (DCSE) Program

WBS Element*: 2025NHTSA402.0306 / 2026NHTSA402.0306

*The WBS numbers may be replaced without changing the amount of the award at CDOT's discretion.

SAM UEI: JHZYLXQAKY33

CFDA: 20.600

FAIN: 69A37524300004020COO

Federal Award Date: 9/29/2023

This Action Plan is for the development and execution of the City and County of Denver's (DOTI) Denver Culture of Safety Education (DCSE) program. DOTI (the grantee) shall provide the work through a grant at the prices and rates specified in this Action Plan.

Grantees Responsibilities

Under this contract, DOTI shall work to reduce traffic fatalities, serious bodily injuries, and crashes in the Denver region through a prioritized engagement and education strategy focused on vulnerable populations, travel behaviors, and social change. DOTI will:

Provide information, education, and resources through community engagement and events to build traffic safety awareness and knowledge.

Build or grow partnerships with parent, child, or youth-facing organizations to increase knowledge about child passenger safety.

Implement child passenger safety programs that provide education and resources; conduct child passenger safety education events and school-based child passenger safety programs; facilitate a child passenger safety distribution program to those in need.

Engage Denver youth (ages 14-24) communities by hiring youth advisors and implementing youth-led traffic safety education programs.

Create and disseminate public messaging around Vision Zero and young driver safety, such as social media posts and newsletter updates.

Implement and support traffic safety programs and DOTI-led infrastructure and programmatic interventions; engage the BIPOC community around Vision Zero goals and strategies.

Support, track, and report on the implementation of Vision Zero policies and procedures in the Denver area.

If applicable, and in accordance with 23 CFR Part 1300 Appendix C, the accepting agency, as a representative of its political subdivision, requests the benefit of the CDOT Highway Safety Office's coordination of paid media, traffic safety marketing, and law enforcement liaison assistance to change driver behavior. The CDOT Highway Safety Office coordinates these activities Statewide to complement the initiatives outlined in your Scope of Work. These efforts include local jurisdictions and will be coordinated statewide.

By signing this contract, the grantee signifies their understanding and approves the use of these activities within their jurisdiction.

Initial Term Original Agreement (FFY 24-Year 1: October 1, 2023-September 30, 2024): \$379,114.19

Amendment #1 (FFY 26-Year 3: October 1, 2025-September 30, 2026): \$378,999.95

Total Revised Federal Funding: \$758,114.14

Initial Term – (FFY2025: October 1, 2024-September 30, 2025)

FFY25 Budget Denver Department of
Transportation & Infrastructure
Denver Culture of Safety Education
(DCSE) Program
2025NHTSA402.0306

*Note: Combining FY24 BASE and
FY24 Vision Zero Grant Contracts
into one for FY25.)*

Budget (Section 1 of 3)

Budget Summary

Personnel Services Total:	\$227,830.08	Operating Expenses Total:	\$16,823.75
Hourly Employee Total:	\$36,108.00	Contractual Services Total:	\$9,600.00
Fringe Benefit Costs Total:	\$87,252.36	Travel Expenses Total:	\$1,500.00

Subtotal Before Indirect Costs: \$379,114.19

Indirect Rate:

Indirect Cost Totals: \$0.00

Office Rent Expense Total: \$0.00

Capital Equipment Total: \$0.00

Budget Total: \$379,114.19

Child Passenger Safety Program Coordinator	Full-Time	\$5,448.14	12.00	Full-time salary for Program Coordinator who, under the direction of the Program Manager, leads activities in objective #2 in the Action Plan.			\$65,377.68
Vision Zero Program Administrator	Full-Time	\$6,241.86	12.00	Full-time Vision Zero program administrator, who serves as liaison to Vision Zero action item and leads Objective #4 in the Action Plan.			\$74,902.32
Injury Prevention Program Manager	Full-Time	\$7,295.84	12.00	Full-time salary for Program Manager who oversees DCSE staff and reporting. Leads objectives #1 and #3 in the Action Plan.			\$87,550.08
On-Call CPSTs (2 @ average 4 hours/month)	Straight Time Rate	\$45.00	4.00	\$180.00	12.00	To hire 2 on-call Child Passenger Safety Technicians (bilingual preferred) to help with monthly education sessions or community events. Hiring bilingual on-call staff will save the program money on paying for translation and interpretation at events.	\$2,160.00
Youth Advisors (5 @ 8 hours/week)	Straight Time Rate	\$18.86	150.00	\$2,829.00	12.00	Youth Advisors currently make \$18.29 per hour. Estimated at 5 youth advisor positions, each working approximately 7 hours per week, and accounting for merit increases in 2025.	\$33,948.00

Sections without data intentionally left blank.

Description	Total Monthly Fringe Costs	Number of Months	Total	Budget Description
Fringe Benefit Costs (part-time/on-call)	\$230.22	12.00	\$2,762.64	Fringe rate for on-call employees does not include benefits that are not available to on-call employees. Estimate is calculated at employer taxes only at 7.65%.
Fringe Benefit Costs (full time)	\$7,040.81	12.00	\$84,489.72	Fringe rate is based on estimates from FY24 year at approximately 37%. Actual fringe billed is based upon individual employee benefit elections and may vary.

Budget (Section 2 of 3)

Description	Operating Expense Type	Monthly Cost/Cost per Unit	Number of Months/Units	Budget Description	Total
Activity & Event Support	Cost per Unit	\$2,500.00	2.00	to cover costs to support engagement and educational activities, which could include tools/services, materials/supplies, speaker/facilitator fees, facility rental or fees, etc. Estimated at two large-scale events costing \$2,500 each.	\$5,000.00
Advertising	Cost per Unit	\$2,500.00	2.00	to cover up to 2 campaigns estimated at \$2,500 each.	\$5,000.00
Education Materials & Printing	Cost per Unit	\$2.00	500.00	to print educational materials and messaging to be distributed at community events or through community partners	\$1,000.00
Pre-loaded VISA Debit Cards for Reimbursement to community for time, effort	Cost per Unit	\$28.95	25.00	Pre-loaded VISA Debit Cards for reimbursement to community members for time, effort, and engagement in programs (\$25 card + \$3.95 purchasing fee)	\$723.75
Booster Seats	Cost per Unit	\$45.00	100.00	to be provided to families in need alongside education efforts. DCSE will focus on older children and boosters in the FY25 grant year.	\$4,500.00
RTD Passes for Youth Advisors	Cost per Unit	\$30.00	20.00	to offset costs of transportation and reduce barriers to engagement	\$600.00
Contractor	Planned Hours per Month	Number of Months	Time Rate per Hour	Budget Description	Total
Language Access - Written Translations	15.00	1.00	\$200.00	Language Access - Written Translations (average minimum cost 1 document, 700 words, 1 language). Estimated at 16 documents per year, at least one per month.	\$3,000.00
Language Access - Spoken Interpretation	20.00	1.00	\$200.00	Language Access - Spoken Interpretation (average minimum cost \$200 for 2-hour meeting, 1 language). Estimated at 20 x 2-hour meetings per year (1-2 languages required per month)	\$4,000.00
Photographer	1.00	2.00	\$300.00	professional photographer at community events or educational efforts. estimated at 2 events at \$300 each.	\$600.00
Graphic Design	1.00	2.00	\$1,000.00	for graphic design needs that cannot be completed in-house. estimated at 2 campaigns at \$1000 each.	\$2,000.00

Budget (Section 3 of 3)

Description	Number of Persons	Travel Cost Per Person	Budget Description	Total
Travel - Mileage, per diem, and hotel for HSO CDOT Safety Summit Conference	3	\$500.00	Estimate for mileage, per diem, and hotel for HSO CDOT Safety Summit Conference in 2025	\$1,500.00

FFY26 Contract Renewal Budget
City and County of Denver (DOTI)
Denver Culture of Safety Education (DCSE) Program
2026NHTSA402.0306

Budget (Section 1 of 3)

Budget Summary

Personnel Services Total:	\$176,695.80	Operating Expenses Total:	\$22,223.75
Hourly Employee Total:	\$58,803.24	Contractual Services Total:	\$17,844.00
Fringe Benefit Costs Total:	\$98,933.16	Travel Expenses Total:	\$4,500.00

Subtotal Before Indirect Costs: \$378,999.95

Indirect Rate:

Indirect Cost Totals: \$0.00

Office Rent Expense Total: \$0.00

Capital Equipment Total: \$0.00

Budget Total: \$378,999.95

Name of Position	Salary Type	Monthly Salary Amount	Number of Months	Budget Description	Total
Vision Zero Program Administrator	Full-Time	\$6,844.19	12.00	Program administrator integrated into Vision Zero program management team.	\$82,130.28
Injury Prevention Program Manager	Full-Time	\$7,880.46	12.00	Program manager to supervise part-time staff, conduct reporting, and make purchases/manage budgets.	\$94,565.52

Name of Position	Hourly Employee Rate Type	Pay Rate	Time Hours per Month	Total Pay per Month (Time Rate * Time Hours per Month)	Number of Months	Budget Description	Total
Bilingual CPSTs	Straight Time Rate	\$35.62	65.00	\$2,315.30	12.00	2 part-time bilingual child passenger safety techs to provide CPS training to families in multiple languages (average 8 hours per week each)	\$27,783.60
TSS Youth Ambassadors	Straight Time Rate	\$19.56	63.70	\$1,245.97	12.00	3 part-time youth advisors for Teen Safe Streets program @ 6 hours/week each (approx 20-25 hours/month/staff)	\$14,951.64
Senior Youth Ambassadors/Advisors	Straight Time Rate	\$20.60	65.00	\$1,339.00	12.00	2 part-time youth ambassadors/advisors for teen safe streets program, senior staff who have been with the program for over a year and take a leadership role in the TSS team.	\$16,068.00

Name of Position	Hourly Employee Rate Type	Pay Rate	Time Hours per Month	Total Pay per Month (Time Rate * Time Hours per Month)	Number of Months	Budget Description	Total
Bilingual CPSTs	Straight Time Rate	\$35.62	65.00	\$2,315.30	12.00	2 part-time bilingual child passenger safety techs to provide CPS training to families in multiple languages (average 8 hours per week each)	\$27,783.60
TSS Youth Ambassadors	Straight Time Rate	\$19.56	63.70	\$1,245.97	12.00	3 part-time youth advisors for Teen Safe Streets program @ 6 hours/week each (approx 20-25 hours/month/staff)	\$14,951.64
Senior Youth Ambassadors/Advisors	Straight Time Rate	\$20.60	65.00	\$1,339.00	12.00	2 part-time youth ambassadors/advisors for teen safe streets program, senior staff who have been with the program for over a year and take a leadership role in the TSS team.	\$16,068.00
Description	Total Monthly Fringe Costs		Number of Months	Total	Budget Description		
Fringe @ 42% Average	\$8,244.43		12.00	\$98,933.16	Fringe average for this grant in FY25 was calculated at 42% of total wages		

Budget (Section 2 of 3)

Description	Operating Expense Type	Monthly Cost/Cost per Unit	Number of Months/Units	Budget Description	Total
Booster Seats	Cost per Unit	\$45.00	100.00	booster seats to give away to families in need as identified through prioritization. this will be tracked according to grantor need.	\$4,500.00
Pre-loaded VISA Debit				to be used to compensate for time and effort for community members to participate in activities	

Description	Operating Expense Type	Monthly Cost/Cost per Unit	Number of Months/Units	Budget Description	Total
Cards	Cost per Unit	\$28.95	25.00	such as surveys or focus groups. rate calculates \$25 card + \$3.95 activation fee	\$723.75
Education Materials & Printing	Cost per Unit	\$1.00	2,000.00	printing of materials such as posters, handouts, and flyers	\$2,000.00
Traffic safety campaigns	Cost per Unit	\$5,000.00	1.00	1 advertising campaigns at \$5000 each, such as a full-page ad in the Broncos player yearbook	\$5,000.00
Activity & Event Support	Cost per Unit	\$2,000.00	5.00	support for activities and events, such as web tools, tables, specialized printing, etc.	\$10,000.00

Contractor	Planned Hours per Month	Number of Months	Time Rate per Hour	Budget Description	Total
Language Access translators and interpreters	30.00	1.00	\$200.00	language access interpretation at events and translation of materials. estimated \$200 need per 30 events (12 child passenger safety, 12 Teen Safe Streets, 6 general Vision Zero)	\$6,000.00
Photographer	8.00	1.00	\$150.00	photographer for special events, estimated 4 events at 2 hours each at \$150/hr	\$1,200.00
Contract CPSTs	8.60	12.00	\$45.00	contract CPSTs for special or large events	\$4,644.00
Graphic Design / Video Production	60.00	1.00	\$100.00	graphic designer and/or video production contractor estimated at rate \$100/hr. approx 3 projects at \$2000 each.	\$6,000.00

Budget (Section 3 of 3)

Description	Number of Persons	Travel Cost Per Person	Budget Description	Total
Travel to Safety Summit or other traffic safety conference	9	\$500.00	Travel to Safety Summit or other traffic safety conference for 9 staff @ estimate \$500 each, to include mileage, hotel, and per diem	\$4,500.00