

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **12-8-23**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves an escrow funding Agreement by and between the City and H.C. Peck & Associates, Inc. as the escrow agent to perform escrow services for the Washington Street Corridor project,

3. **Requesting Agency:** Department of Finance/Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org	Email: Carolina.Flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This escrow agreement allows HC Peck to perform escrow services which include all deliverables required for real estate acquisition including but not limited to costs for temporary easements, owner and tenant relocations while adhering to the Uniform Relocation Act guidelines, title services, narrative appraisals, document preparation and closing services.

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500,000

Vendor/Contractor Name (including any dba's): H.C. Peck & Associates, Inc.

Contract control number (legacy and new): FINAN-202371516

Location: Various locations along Washington Street from approximately 38th Avenue to 52nd Avenue

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 1/1/23 – 12/31/27

Contract Amount (indicate existing amount, amended amount and new contract total): \$3,000,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,000,000.00	0.00	\$3,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2023	n/a	12/31/2027

Scope of work: Escrow services include all deliverables required for real estate acquisition and relocation services for property being acquired related to the project. The Washington Street Corridor project requires 75 acquisitions which will be a combination of full, partial acquisitions and both permanent and temporary easement. The land being acquired is all commercial property.

Was this contractor selected by competitive process? N/A **If not, why not?** N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: CIP and Bond (Elevate & GES Sidewalks)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____

Executive Summary

H.C. Peck & Associates, Inc.

The Department of Finance is seeking City Council approval of a resolution that will authorize the Division of Real Estate to enter into an Escrow Agreement for escrow services for the Washington Street Corridor project.

The Washington Street Corridor project will include improvements to the street, including but not limited to vehicle travel lane improvements, bike and pedestrian facilities, on-street parking, green infrastructure, and landscape amenity zones.

Escrow services include all deliverables required for real estate acquisition, including but not limited to costs for temporary easements, owner and tenant relocations adhering to the Uniform Relocation Act guidelines, title services, narrative appraisals, document preparation, and closing services.

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