

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 11/23/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *This is to execute a 1st Amendment to Airport Use and Lease Agreement with Virgin America, Inc., an airline operating at Denver International Airport. Contract number 20162633.*

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Mukesh “Mookie” Patel
- **Phone:** (303) 342-2501
- **Email:** Mookie.Patel@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:** **This Amendment is to extend the term of the contract by 2 years to 12/31/2018.**

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 20162633-01
- b. **Duration:** 2 years, plus two additional one-year periods
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** Airline leases are being extended with current provisions in place
- f. **Costs:** This is a revenue contract.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$1,198,000 annually	\$0	\$1,198,000 annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/15/2016 – 12/31/2016	2 years	12/31/2018

- g. **Date Goals Assigned:** N/A
- h. **Goals:** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** N/A

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M

Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Virgin America, Inc.

Contract control number: 20162633-01

City's contract manager: Harrison Earl

Was this contractor selected by competitive process? No

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 2 years plus two additional one-year period

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Renewal terms: N/A

Purpose: Virgin America, Inc. provides airline passenger flight services at DEN

Cost/value: Annual revenues to City in the amount of \$1,198,000

Source of funds: Revenue to City

Benefit: Airline leases are being extended with current provisions in place

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____