

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 8/13/26_____

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No

5. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☒ Other: Amendment

6. **Title:** Amends a funding agreement with The Fax East Colfax Redevelopment LLC to update the project scope for emergency shelter at the Sand & Sage/Westerner Motel property. No change to contract term or capacity, in Council District 8 (HOST-202265304/HOST-202685477-02).

7. **Requesting Agency:** HOST

8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Melanie Davis-Campbell	Name: Polly Kyle
Email: melanie.davis-campbell@denvergov.org	Email: polly.kyle@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)

The purpose of this amendment is to adjust certain service provision requirements within the agreement, as the original agreement was written with a different service provider in mind. Additionally, the grantee wishes to adjust the unit count to provide for greater security and flexibility within how the rooms at the property are used by the service provider.

10. **City Attorney assigned to this request (if applicable):** McKenzie Brandon

11. **City Council District:** 8

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Funding Agreement > \$500K

Vendor/Contractor Name (including dba): The Fax East Colfax Redevelopment LLC

Contract control number (legacy and new):

HOST-202265304-00

HOST-202369154-01

HOST-202685477-02

Location: 8405 & 8415 E. Colfax Ave.

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing Term: Agreement Effective Date is 11/15/2022. Agreement terminates upon HOST Executive Director's approval of the associated Affordable Housing Agreement. No change to the contract term.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,277,409	N/A	\$1,277,409

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/15/2022 thru ED approval of Affordable Housing agmt	N/A	n/a

Scope of work:

1. Remove paragraph 3.A.i. and replace with:
 - a. "Grantee, or a service provider on behalf of grantee, will operate, clean, and maintain the motel for use as an emergency shelter. Grantee, or service provider on behalf of Grantee, will allocate secured space within the Property for client activities, including sleeping and showering. Grantee, or a service provider on behalf of Grantee, shall provide clients with access to shelter programming on-site at the Property.
2. Remove "provision for three meals daily" from paragraph 3.A.iii.
3. Decrease the room count from 37 to 34:
 - a. Remove paragraph 4. from first amendment
 - b. Update paragraph 3.A.ii. to decrease unit count from 37 to 34
 - c. Execute a covenant amendment to update unit count
 - d. Update Exhibit A-1- Project Scope to reflect updated unit count

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds: ARPA

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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