

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

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Please mark one:       Bill Request                      or                       Resolution Request                      Date of Request: 10/28/2021

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract amendment with THK Associates, Inc. for On-Call Landscape Architectural Planning, Design, and Related Services to extend the agreement for one year. No change in contract amount.

**3. Requesting Agency:** Denver Parks and Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Craig Coronato	Name: Jesus Orrantia
Email: craig.coronato@denvergov.org	Email: jesus.orrantia@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The contract with THK Associates, Inc. is for On-Call Landscape Architectural Planning, Design, and Related Services including, but not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. The amendment will extend the term one additional year. Due to unforeseen delays associated with COVID-19 and extended timelines on projects, utilization of these on-call contracts has been limited. An extension will allow DPR to utilize these on-call consultants for upcoming projects, and also allow DPR adequate time to consider how to best rebid these services.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR22 0065

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
On-Call Professional Services

**Vendor/Contractor Name:** THK Associates, Inc.

**Contract control number:** 201947693/202160689

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Current: 4/10/2019-4/10/2022

Amended: 4/10/2019-4/10/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$1,000,000.00 (no change)

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00	N/A	\$1,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/10/2019-4/10/2022	1 year	4/10/2019-4/10/2023

**Scope of work:**

On-Call Landscape Architectural Planning, Design, and Related Services may include, but is not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. Types of work may include: System-wide planning and park-specific master planning efforts, Design of new, or renovation of existing, parks and assets, Improvements and upgrades to system-wide assets, Mountain Parks and Natural Areas improvements

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** multiple funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 34%

**Who are the subcontractors to this contract?** 105 West, Inc.; Pinyon Environmental, Inc.; Yeh and Associates; Kiowa Engineering Corporation; Hoehn Architects; Abo Group

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