

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: October 30, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

For an Ordinance establishing the 2018 Annual Appropriation (Long Bill).

3. Requesting Agency: Budget and Management Office

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Tom Migaki and Stephanie Adams
- **Phone:** 720-913-5538 and 720-913-5512
- **Email:** Tom.migaki@denvergov.org and Stephanie.adams@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Tom Migaki and Stephanie Adams
- **Phone:** 720-913-5538 and 720-913-5512
- **Email:** Tom.migaki@denvergov.org and Stephanie.adams@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The Long Bill is the Annual Appropriating Ordinance. BMO will file the 2018 Long Bill on **November 16, 2017**. It does not go to Council Committee or to Mayor-Council because it is required by law to implement the City's annual budget adopted by Council. This ordinance request form is being submitted so that the Long Bill will be assigned a bill number and entered into the Legistar System.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** 2018
- c. **Location:** NA
- d. **Affected Council District:** All
- e. **Benefits:** NA
- f. **Costs:** NA

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____