

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 4/15/2014

Please mark one: [X] Bill Request or [] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: Colorado Tour Line, LLC d/b/a Gray Line (PLANE-201415108-00) – New Commercial Ground Transportation Concession Agreement

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
Phone: (303) 342-2201
Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: John Ackerman
Phone: (303) 342-2568
Email: John.Ackerman@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This Commercial Ground Transportation Concession Agreement is the result of a Request for Bids process that was issued on 9/30/2013. Bids were received, opened and ranked on December 16, 2014. Colorado Tour Line, LLC d/b/a Gray Line was the successful Bidder on counter B located on Level 5 of the Jeppesen Terminal. The annual MAG will be \$50,000. Colorado Tour Line, LLC d/b/a Gray Line will utilize the services of Pynergy (a certified ACDBE company); participation 10%.

- a. Contract Control Number: PLANE-201415108-00
b. Duration: 3 Years
c. Location: DIA
d. Affected Council District: 11
e. Benefits: Provides ground transportation services to the traveling public.
f. Costs: Revenue

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Row 1: \$50,000.00 Annually, N/A, \$50,000.00 Annually

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Row 1: 6/1/2014 – 5/31/2017, N/A, 3 Years

- g. Date Goals Assigned: 8/7/2913
h. Goals: 10% ACDBE / 10% Participation

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number:

Date:

Key Contract Terms

Vendor/Contractor Name: Colorado Tour Line, LLC d/b/a Gray Line

Contract control number: PLANE-201415108-00

City's contract manager: John Ackerman

Was this contractor selected by competitive process? Was it the low bid? Yes / Highest Bid

Term/Duration of contract/project: 3 Years

Renewal terms: None

Purpose: This is a Commercial Ground Transportation Concession Agreement which grants the concessionaire the right to use the facilities at DIA to provide the traveling public with ground transportation services.

Scope of services to be provided with performance bench marks: None

Cost/value: \$50,000.00 Annual MAG

Source of funds: Revenue Agreement

Benefit: Provides ground transportation services to the traveling public.

Termination provision for City and for contractor: No

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 10% ACDBE
Colorado Tour Line, LLC d/b/a Gray Line will utilize the services of Pynergy (a certified ACDBE company);
participation 10%.

Location: DIA

Affected Council District: District 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____