

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Angela Casias  
at [Angela.Casias@DenverGov.org](mailto:Angela.Casias@DenverGov.org) by **12:00 pm on Monday.**

**Date of Request:** August 7, 2015

**Please mark one:**       Bill Request                      **or**                       Resolution Request

**Is this request:**     A new contract\*     A contract amendment\*                      **or**                       Neither

**\*If this request is a contract or an amendment, is it:**

A revenue agreement    **or**     An expenditure agreement

**Contract Control Number:**      2015

**Contract Terms/Dates:**              Execution to three years

**Costs (if this is a contract amendment please include the original cost, additional cost and new total. *Failure to provide this information may delay processing*):** **\$3,000,000.00**

**1. Bill Description for the City Council Agenda:** (please give a one **sentence** description of the ordinance request. Describe if the request is a contract, amendment, lease, grant, change to code, rezoning, etc. and any other information that Council needs to approve the request)

Hallmark, Inc.

This is a 3-year, \$3M On-Call Construction Services Contract . Individual project proposal requests will be issued and individual work orders will be awarded. There will be a work order maximum amount of \$450,000.00

**2. Requesting Agency:** Public Works

**3. Contact Person:** (Subject Matter Expert on the request)

- **Name:** Matt MacLachlan
- **Phone:** 720 865-3167
- **Email:** matthew.maclachlan@denvergov.org

**4. Contact Person:** (Please list the person who will read this item at Mayor Council and attend first and second reading to answer questions)

- **Name:** Angela Casias
- **Phone:** 720 913 8529
- **Email:** angela.casias@denvergov.org

**5. Background on the request:**

**6. Please complete the following fields:**

- A. Location:** Citywide
- B. Affected Council District:** Citywide
- C. Benefits:**

**7. Is there any controversy surrounding this ordinance? Please explain. No**

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_