

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/9/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approval request of a new expenditure contract with VertiQ Software, LLC.

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Joe Saporito	Name: Joe Saporito
Email: joseph.saporito@denvergov.org	Email: joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The mission of the City’s Office of the Medical Examiner (OME) is to establish credibility in death investigation in a system that will operate efficiently and serve the needs of the department and the community. OME provides guidance and support to the County Medical Examiner who must investigate any and all violent, suspicious, and unexpected natural deaths that occur within this jurisdiction. OME also provides forensic autopsy, investigative, and consultative services when requested to do so by County Medical Examiner personnel and law enforcement agencies. The ultimate goal of the forensic investigation and autopsy is to develop logical, scientific, and unbiased information necessary to determine the cause and manner of death for proper and accurate completion of the death certificate. The autopsy report, evidence collected, and court testimony provided are critical to both civil court and murder trials.

This objective of this contract is to supply the Denver County Medical Examiner with the most up to date Case Management software application available through a cloud hosted solution designed for a Medical Examiner agency, incorporating the requirements as outlined in the RFP originating this purchase.

There are several core business needs driving the decision to pursue a workflow-driven, scalable Coroner/Medical Examiner Case Management System. The solution will enable OME to meet the following objectives:

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR18 0370

Date Entered: _____

1. Access the Case Management System from supported web browsers on both desktop machines and mobile devices.
2. Retain detailed demographic and death investigation information in a centralized and easily accessible system.
3. Automate and customize the workflow for death investigations, administrative functions and case management.
4. Utilize security with user level access controls.
5. Have an auditing trail and version control process in place to monitor changes to case files.
6. Easily create, search, retrieve and check case status.
7. Access system reports and define custom reports.
8. Schedule and run automated reports. (planned for future development)
9. Easily print and email forms.
10. Quickly import and export data and image files.
11. Search case files using wild card, full and partial text, date, case number
12. Manage property, evidence, and decedent and specimen movement using automated workflows and integrated barcode technology.
13. Allow the public to view limited case information. (planned for future development)
14. Allow hospice centers to input expected death information into the system.
15. Meet or exceed National Association of Medical Examiners (NAME) accreditation requirements.

6. **City Attorney assigned to this request (if applicable):** Steve Hahn

7. **City Council District:** N/A - Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure Contract that exceeds \$500,000

Vendor/Contractor Name: VertiQ Software, LLC.

Contract control number: TECHS-201737523-00

Location: N/A Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

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Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Proposed Contract Term: 4/1/2018 - 4/1/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$550,000	N/A	\$550,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

Scope of work:

VertiQ Software, LLC. will implement and support the Case Management application for OME.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Innovation Fund for the initial year. Operational / General Fund for years 2 through 4.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract?

N/A

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