

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 11/15/2018\_\_\_\_\_

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Innovative Interfaces Incorporated, in the amount of \$1,200,000.00 for a term of 5 years.

**3. Requesting Agency:** Denver Public Library

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Melissa Bordwine	Name: Melissa Bordwine
Email: mbordwine@denverlibrary.org	Email: mbordwine@denverlibrary.org
Phone: 720-865-2027	Phone: 720-865-2027

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Innovative Interfaces provides licensing for DPL’s Polaris Integrated Library System software. This is the main software DPL uses to check out books and other materials, track fees for lost items, maintain the catalog of books and materials available to patrons, and order materials.

**6. City Attorney assigned to this request (if applicable):**

Steve Hahn

**7. City Council District:**

All

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 1377

Date Entered: \_\_\_\_\_

**Key Contract Terms**

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Expenditures Contract >\$500K

Vendor/Contractor Name: Innovative Interfaces Incorporated.

Contract control number: BOOKS-201841390

Location: Denver Public Library

Is this a new contract?  Yes  No    Is this an Amendment?  Yes  No    If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Five years from date of City signature

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,200,000.00		

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

**Scope of work:**

Provide Polaris Integrated Library System Software licensing.

**Was this contractor selected by competitive process?**    Yes                      **If not, why not?**

An RFP was done for this selection in 2010. All libraries were closed for a week to transition to the new software. This contract is to continue the current service.

Has this contractor provided these services to the City before?  Yes  No

Source of funds: General Fund

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR18 1377

Date Entered: \_\_\_\_\_

**Who are the subcontractors to this contract? N/A**

---

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: **RR18 1377**

Date Entered: \_\_\_\_\_