

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: April 15, 2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance request to appropriate \$450,000 in Capital Improvement Fund (CIF) for second phase renovation of 2855 Tremont Place (Former Eastside Human Services Facility) to accommodate DMV Dealership Program and DMV Administration.

3. **Requesting Agency:** Budget & Management Office on behalf of Denver Motor Vehicle and Real Estate

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Laura Perry, Budget and Management Office
- **Phone:** 720-913-5537
- **Email:** Laura.Perry@Denvergov.org

- **Name:** Tony Frazzini, Denver Motor Vehicle
- **Phone:** 720-865-4608
- **Email:** tony.frazzini@denvergov.org

- **Name:** Jeff Steinberg, Real Estate
- **Phone:** 720-865-7505
- **Email:** Jeffrey.steinberg@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Laura Perry
- **Phone:** 720-913-5537
- **Email:** Laura.Perry@Denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This ordinance request is to appropriate \$450,000 of Capital Improvement Funds (CIF) for the second floor build out and renovation of 2855 Tremont Place (former Eastside Human Services facility) to allow for occupancy by Denver Motor Vehicle (DMV). In addition, the completion of the second floor build out now will specifically allow for the relocation of the DMV Dealership Program and DMV administration to the second floor. The relocation of both of these DMV programs is supported by the timely installation of a new server, cabling, and system support, all paid for by the State of Colorado. Each year, the 64 counties in Colorado may apply for funding for new equipment and/or relocation of Motor Vehicle stations or offices through the CSTARS (Colorado State Title and Registration System) Committee. The committee controls the state funding for all related motor vehicle activity. These applications are submitted 18 months in advance and require appropriate documentation to demonstrate necessity. Denver County was approved for the complete relocation to the Tremont Building for the current Welton Branch Office, DMV Administration, DMV Dealership

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Program in 2011. The next opportunity for funding and technical support from the State of Colorado would be 2015 demonstrating the timeliness for relocation. It should be noted that only the State of Colorado can supply equipment and administer any movement and technical support of state owned equipment.

The relocation of DMV (Welton Branch) results in General Fund savings due to the termination of lease payments. Investment of funding in the 2855 Tremont facility will rehabilitate the building and make the facility habitable for long term City uses. Investment of funding will also provide an improved and more suitable location for DMV. The timing of this appropriation request maximizes savings and allows for continued coordination with Better Denver Bond and CIP improvements currently underway. With this appropriation, the total amount of improvements for the building will be as follows:

- \$693,700 Existing 2012 CIP maintenance appropriation for rehabilitation which includes design, HVAC, and installation of energy efficient windows.
- \$650,000 Better Denver Bond life safety repairs to meet building code and ADA requirements.
- \$580,000 Approved 2012 CIP appropriation for build out to accommodate new use by DMV and Councilman Brooks
- \$450,000 Proposed build out of second floor to accommodate relocation of DMV dealership program, DMV administration, and installation of servers by the State of Colorado.
- \$2,373,700 Total

The balance of the CIF 2013 contingency after this \$450,000 appropriation will be approximately \$1,100,000.

Appropriate:

33069	5011102	GK008	2855 Tremont Place	\$450,000
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****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** 2013
- c. **Location:** 2855 Tremont Place, Denver
- d. **Affected Council District:** District 8
- e. **Benefits:** Rehabilitation of existing vacant city facility to provide an improved and accessible location for DMV and will result in General Fund operating savings.
- f. **Costs:** \$450,000 Capital Improvement Fund contingency appropriation

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** No.

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