

ANDY JANES

FOREIGN POLICY AND DIPLOMACY SERVICES



CONSULATE GENERAL OF CANADA IN DENVER

S NOR FO EIG POLICY A D DIPLOMACY OFFICER

Aug 2019 - Present

FPDS ASSIS ANT

Jan 2017 - July 2020

LES COMMITTEE CHAIR

Jan 2018 - Present

- Lead FPDS Officer for Congressional outreach to all of DENVR's territory and for state outreach to Colorado, Montana, and Kansas
- Develop and implement new advocacy plans on issues such as importation of prescription drugs from Canada, death penalty, and feral hogs
- Lead for the FPDS team on advocacy plans for energy and environment, trans-boundary water, and prescription drugs
- Co-lead on advocacy plans for trade, Buy America(n), and cultural advocacy
- Provide support for advocacy on Security/Defense and media files
- Organize and manage events as varied as Congressional and State Outreach, WGA Staffers Tour, Denver PrideFest, and CanadaRado Music Exchange
- Develop and maintain relationships with:
 - National organizations such as WGA, NCSL, PNWER
 - Elected officials and their staff at all levels of government
 - Business and trade organizations such as CoBRT, WTC
 - Cultural organizations such as the Denver Art Museum, the Montana International Film Festival, the Colorado Muslim Society
- Conduct research and present strategic analysis on policy and public affairs through reports, briefing materials, speeches, presentations, and other written and verbal communications
- Long term strategic planning encompassing program development, liaising with partners and budgeting
- Assist with planning and requests for high level visits as well as logistics and event management for said visits

- Coordinate closely with other missions (e.g. ATNTA/DTROT for NCSL, SEATL for WGA Staffers Tour, MNPLS for WGA) and provinces (largely Alberta, British Columbia, Quebec, and Yukon) on advocacy outreach and strategic, complex events
- Responsible for budgets from high level program overview to specific project details, including planning and reporting
- Collaborate across programs to assist Trade and Consular teams, including Space Symposium and Consular outreach
- Contribute to DENVR's social media channels including advocacy messaging, event reporting, and engagement
- Participate in all Emergency Management Exercises at Mission
 - I have held different roles in each exercise that I have attended. Combined with the hands-on EM experience gained in previous jobs, this gives me a wide range of experience to draw on in case of emergency.
- Represent as LES Committee Chair the DENVR LES community to the LESMCB, the U.S. LES Network, and Ottawa
 - I have led the DENVR LES community through difficult conversations around Pension changes and transit passes and facilitated tough conversations in an inclusive and fair manner

SKILLS & ABILITIES:

- Advanced Beginner French
- CongressPlus, Fiscal Note, Sharepoint, Strategia, IMS, Microsoft Office Suite
- Social Media and Ho tsuite

ACADEMIC EDUCATION

SOUTH DAKOTA STATE UNIVERSITY

Major: Political Science and Global Studies, Minor: History
Graduated with Honors in May 2008
Cumulative GPA: 3.95 /4.00

ANDY JANES

FOREIGN POLICY AND DIPLOMACY SERVICES



PREVIOUS CAREER SUMMARY

COURSE ADVISOR AND MEDICAL SCREENER

Colorado Outward Bound School | Mar 2014 - Jan 2017

- Assisted students through the entire Outward Bound experience, from enrollment and application, through screening and course preparation, to emergency response and post-course reporting
- Took part in Emergency Management activities, both real and practice
- Responsible for 42 courses with over 375 students in 2016, having grown course load and number of students every year

DEVELOPMENT DIRECTOR AND EDUCATOR

Nature's Educators (Volunteer) | Nov 2013 - May 2016

- As Development Director, managed grant writing, social media marketing and advocacy, writing and editing the newsletter, and other fundraising and communications activities
- Successes included the organization's first Colorado Gives Day, \$6,500 in grants received and a fundraising drive that raised over \$10,000
- As volunteer educator, worked with birds of prey and other animals to educate the public about wildlife and conservation

COMMUNITY PROGRAM COORDINATOR

Student Conservation Association | May 2010 - Mar 2013

- Ran volunteer and summer job programs for inner-city high school students, including outdoor recreation and education
- Managed up to five staff and 36 youth at any one time
- Responsible for all aspects of program management including strategic planning, budgeting, logistics, emergency management, and reporting

ENGLISH TEACHER

Rusumo High School, Rwanda | Jan 2009 - Nov 2009

- Taught English to secondary level students in rural Rwanda, a situation requiring much flexibility and adaptability
- Teacher Trainer for ESL skills to primary and secondary school teachers
- Led development of the departmental organization as Head of the Language Department

FINANCE STAFFER

Madia for Congress | Aug 2008 - Nov 2008

- Organized and directed fundraising events
- Conducted donor outreach and communications

CAMPAIGN STAFFER

South Dakota for Obama | May 2008 - June 2008

- Represented campaign at South Dakota State University
- Organized volunteers and coordinated phone banking, tabling, voter registration, and early voting

US SENATE INTERN

US Senator Tim Johnson | July 2007 - Aug 2007

- Researched and wrote briefings and reports for the Senator and his staffers
- Managed constituent correspondence

BROOKINGS COUNTY COORDINATOR

No on C for South Dakota | May 2006 - Nov 2006

- Ran the campaign against a state-wide amendment in several counties
- Resulted in one of my counties voting 55% against the amendment, the 4th strongest victory in the state
- Responsible for event management, local advocacy strategy, volunteer organization, fundraising, and media and public outreach

CAMPUS COORDINATOR

Tom Daschle for Senate | Sept 2004 - Nov 2004

- Represented campaign at South Dakota State University
- Responsible for canvassing, phone banking, and voter registration