

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/2/2022

Please mark one:  Bill Request or  Resolution Request

### 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Carahsoft Technology Corporation by adding a HIPAA Business Associate Addendum for data protection purposes; no change in amount or term

3. **Requesting Agency:** Technology Services

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rob Bruns	Name: Joe Saporito
Email: Robert.bruns@denvergov.org	Email: joseph.saporito@denvergov.org

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Some City and County of Denver agencies are Health Insurance Portability and Accountability Act (HIPAA) covered entities i.e. - Denver Human Services, Department of Safety. HIPAA covered entities are required to adhere to all applicable HIPAA rules and regulations. These covered entities handle and maintain Protected Health Information (PHI)/Electronic Protected Health Information (ePHI) of the Denver Citizens they serve. Salesforce has the ability to maintain Denver Resident ePHI within its CCD applications.

The HIPAA Privacy Rule requires all covered entities to have a Business Associate Agreement in place with all entities, persons, and vendors which handle PHI/ePHI on their behalf. To ensure compliance with HIPAA standards for safeguarding ePHI a Business Associate Agreement has been created with Salesforce. Salesforce complies with all applicable HIPAA privacy, security regulations. Salesforce has appropriate administrative, technical, and physical safeguards in place and complies with the breach notification requirements of HIPAA.

6. **City Attorney assigned to this request (if applicable):** Steve Hahn

7. **City Council District:** N/A - Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

Standard Expenditure contract exceeding \$500,000

**Vendor/Contractor Name:** Carahsoft Technology Corporation

**Contract control number:** TECHS-202262002

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 3rd

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Current Term: 1/1/2015 – 12/31/2024 No proposed change in term

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$23,314,860.38	N/A	\$23,314,860.38

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2015 – 12/31/2024	N/A	N/A

**Scope of work:**

Supplier will incorporate the HIPAA Business Associate Addendum into the contractual relationship with the City.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Technology Services Operational Funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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