

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 5/3/2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a master on-call agreement with Root Tree Service for tree maintenance including tree pruning, tree and stump removal and grinding of stumps in parks, parkways, City golf course properties, and City Facilities; and tree/shrub removal and stump treatment along waterways.

3. Requesting Agency: Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Ben Rickenbacker	Name: Jesus Orrantia
Email: Benjamin.Rickenbacker@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of these on-call contracts is to establish and maintain a pool of qualified on-call general tree contractors available to respond to proposal bidding requests for the execution of the Office of the City Forester 3-year work plan. Contracts are for tree maintenance services in public spaces and private property as well as emergency tree services for a period of 3 years on as needed basis.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master On-Call Contract

Vendor/Contractor Name (including any dba's): Root Tree Service

Contract control number (legacy and new): 202473523

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 3 years

Contract Amount (indicate existing amount, amended amount and new contract total): \$1,500,000.00

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,500,000.00	n/a	\$1,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Effective date + 3 years	n/a	Effective date + 3 years

Scope of work:

Tree maintenance services including on public and private property described in the section groups 1 and 2. Full description of groups in executive summary.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: CIP, Legacy, and Forestry General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? TBD

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