

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 12/19/2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** Contract Amendment with B2Gnow/ASKReply, Inc. (Contract No. 201631814-01)

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:**

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. **Contact Person:**

- **Name:** Tanya Davis
- **Phone:** (720) 913-1780
- **Email:** Tanya.Davis@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

The scope of work will be for B2G to provide DBSO with a file format to facilitate the automated uploading and entering of Denver International Airport (DEN) revenue totals for concessions into B2G monthly. B2G will install the appropriate modules into the B2G application to facilitate the file upload, including providing access to a secure FTP site where the upload file will be delivered and received.

B2G will support DEN DSBO with the implementation of the new process, and will monitor the SFTP site. B2G will notify the DEN DSBO staff with the status of the monthly upload.

This automated process will eliminate revenue entry errors attributed to manual entry, including duplication of entries. The process will also eliminate the manual entry of all future revenues and increase accurate reporting. This implementation will only be used by DEN DSBO. (Not DSBO (downtown) or the Auditor).

- One time implementation cost is \$5,950.00
- Annual recurring cost is \$1,000 per year

a. **Contract Control Number:** 201631814-01

b. **Duration:** 5 years

c. **Location:** DEN

d. **Affected Council District:** 11

e. **Benefits:** To maintain the level of service and reliability, and continuity of service the City needs to provide DEN and the City’s compliance and certification needs.

f. **Costs:**

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| (A) | (B) | (A+B) |
| \$830,950.00 | \$10,950.00 | \$841,900.00 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 5-11-2017 – 3-31-2022 | N/A | 5-11-2017 – 3-31-2022 |

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

g. Date Goals Assigned: 10-6-2016

h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

Key Contract Terms

Type of Contract:

Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
 Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: B2Gnow/ASKReply, Inc.

Contract control number: 201631814-01

City's contract manager: Tanya Davis

Was this contractor selected by competitive process? No, this is a non-competitive professional preference. Due to numerous customizations and City requirements that have resulted in a tool used daily by Division of Small Business Opportunity (DSBO) staff, other City staff, contractors, concessionaires and suppliers that is not available elsewhere. In order to maintain the level of service and reliability, and continuity of service the City needs to continue with B2G as the provider for our compliance and certification needs.

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 5-11-2017 to 3-31-2022

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many?
First Amendment

Renewal terms: N/A

Purpose: Provides automated revenue generation from PropWorks to B2G.

Cost/value: \$841,900.00

Source of funds: O & M

Benefit: of B2G is to provide a system used to track, monitor and process certifications and compliance information for the City's numerous disadvantaged business opportunity programs.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DEN

Affected Council District: 11

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