ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 27, 2016

Please mark one: X☐ **Bill Request** **or** ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes** X☐ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Designation of 1400 Lafayette Street – First Unitarian Society of Denver as an individual structure for preservation.

3. **Requesting Agency:** Community Planning and Development

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Kara Hahn
   - **Phone:** 720-865-2919
   - **Email:** kara.hahn@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   - **Name:** Kara Hahn
   - **Phone:** 720-865-2919
   - **Email:** kara.hahn@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**
   ***Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   Designation of 1400 Lafayette Street – First Unitarian Society of Denver as an individual structure for preservation per Chapter 30 of the Denver Revised Municipal Code.

   Legal Description: Please see attached description

   a. **Contract Control Number:** NA
   b. **Duration:** NA
   c. **Location:** 1400 Lafayette Street
   d. **Affected Council District:** Council District #10
   e. **Benefits:** NA
   f. **Costs:** NA

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   No, the owner, First Unitarian Society of Denver, submitted the Landmark Designation application.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____