

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: December 10, 2014**

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** Lease by and between the City and County of Denver, as landlord, and Big Fat Cupcake, LLC as tenant, for 1,356 square feet of retail space located in the Colorado Convention Center.

**3. Requesting Agency:** Department of Finance- Division of Real Estate

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jeffrey J. Steinberg
- **Phone:** 720-865-7505
- **Email:** Jeffrey.Steinberg@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jeffrey J. Steinberg
- **Phone:** 720-865-7505
- **Email:** Jeffrey.Steinberg@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

Approves 10 year lease by and between the City and County of Denver, as landlord, and Big Fat Cupcake, LLC, as tenant, for 1,356 square feet of retail space located in the Colorado Convention Center.

***\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** Alfresco No. 201419185
- b. Duration:** Ten Years, with options
- c. Location:** Colorado Convention Center
- d. Affected Council District:** 8
- e. Benefits:** Vacant Colorado Convention Center space will be leased to rent paying tenant
- f. Costs:** Approximate revenue of \$300,000

**7. Is there any controversy surrounding this ordinance?**      **No**

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_