

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 5/11/2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) Revision of Section 4.03 HOLDING OVER of the Agreement – **Buth-Na-Bodhaige, Inc. (dba The Body Shop), AR-76002-01 (C-CC)**, to allow concessionaire to hold over on a month-to-month basis upon expiration of its term and continue providing service to the public at 100% of rental rate until an RFP can be issued.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Susan H. Moore
- **Phone:** 303-342-2510
- **Email:** susanh.moore@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Brian Elms
- **Phone:** 303-619-7353
- **Email:** brian.elms@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:**

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** AR-76002-01
- b. **Duration:** Month-to-month tenancy upon term expiration.
- c. **Location:** Concourse C-Center Core
- d. **Affected Council District:** 11
- e. **Benefits:** Provides continuing service to the public and rent to the airport upon term expiration until an RFP can be issued.
- f. **Costs:** N/A

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$159,228.00 Annually	N/A	\$159,228.00 Annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
03/12/2007 – 07/31/2012	N/A	Month-to-month tenancy

g. **Date Goals Assigned:** 3/7/2012

h. **Goals:** 0%

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** **None.**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____