

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: October 10, 2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain: This is the operating plan and budget is submitted annually and last years budget was submitted in the last 12 months.

2. Title: A bill for an ordinance approving an Operating Plan and Budget for 2012 for the Old South Gaylord Business Improvement District.

3. Requesting Agency: Finance

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Andrew Johnston – Debt Administrator for Special Districts and Conduit
- Phone: 720-913-9372
- Email: Andrew.Johnston@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council)

- Name: Andrew Johnston – Debt Administrator for Special Districts and Conduit
- Phone: 720-913-9372
- Email: Andrew.Johnston@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable: The City Council approves the budget for the upcoming year. The ordinance represents the City's approval for the expenditures necessary to execute the responsibilities of the district as well as the imposition of a special assessment necessary to generate sufficient revenue to pay the district's expenses.

- a. Contract Control Number: None
- b. Duration: Budget for 2012
- c. Location: The district is located 6 blocks east of Washington Park, on the 1000 block of South Gaylord Street in Denver, between Mississippi and Tennessee Avenue.
- d. Affected Council District: Council District #6 – Charles Brown
- e. Benefits: BID's are organized for the benefit of commercial properties to assist with infrastructure improvements and their maintenance, as well as having the ability to perform marketing and economic development activities. Old South Gaylord BID responsibilities include streetscape improvements, including landscaping, sidewalk cleaning, snow removal, trash receptacles and light fixtures.
- f. Costs: Districts are self funded with no direct costs to the City. The district has no debt and has no mill levy, but has a special assessment which includes only commercial property owners. The 2012 budget contemplates leaving the special assessment unchanged from 2011. The proposed budget for 2012 is **\$21,510**.

7. Is there any controversy surrounding this ordinance? Please explain.

No Controversy.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

Executive Summary Old South Gaylord BID 2012 Work Plan and Budget

Business Improvement Districts (BID's) are organized for the benefit of commercial properties to assist with infrastructure improvements and their maintenance, as well as having the ability to perform marketing and economic development activities. The operating plan and budget for **Old South Gaylord** and it is submitted annually.

General Description of District and Location: The Old South Gaylord Business Improvement District is located 6 blocks east of Washington Park, on the 1000 block of South Gaylord Street in Denver, between Mississippi and Tennessee Avenues. The district was created to provide public improvements and maintenance of those improvements to strengthen the business environment of this area. Improvements and services provided by the district include, streetscape improvements including landscaping, sidewalk cleaning, snow removal, trash receptacles and light fixtures. The District only includes commercial property and funds its operations by imposing a special assessment on commercial property owners.

District Structure: The Board of Directors oversees the operations of the District. The district has no debt and has no mill levy, but has a special assessment which includes only commercial property owners, and the proposed assessment for budgetary expenditures for 2012 is **\$21,510**. The Board of Directors is composed of 5 citizens.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____