

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/29/25

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a service agreement with St. Francis Center to add \$1,175,000.00 for a new total of \$5,966,998.00 and add 12 months for a new end date of 12-31-2025 to provide day shelter and case management services to people experiencing homelessness, citywide (HOST-202057238/HOST-202477482-03).

3. **Requesting Agency:** HOST

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Israel Cruz	Name: Chris Lowell
Email: israel.cruz@denvergov.org	Email: Christopher.lowell@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(Who, what, why)

St. Francis Center (SFC) will be awarded \$1,175,000.00 for a new total of \$5,966,998.00 to provide day shelter and case management services, including but not limited to: on-site general delivery mail, personal-belongings storage, telephone access, clothing bank, and shower facilities. Case management services, including but not limited to: a) supportive services to work toward housing; b) family reunification; c) benefit enrollment; d) behavioral health counseling; e) crisis intervention services; f) employment services; and g) on-site/off-site health services, including physician-level care, a pharmacy, and referrals for tests, x-rays, Magnetic Resonance Imaging (MRIs).

6. **City Attorney assigned to this request (if applicable):** Gabrielle Corica

7. **City Council District:** All Districts

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name (including any dba's): St. Francis Center

Contract control number (legacy and new): HOST-202057238/HOST-202477482-03

Location: 3450 W. 13th Ave, Denver, CO 80204

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202057238 01/01/2021 – 12/31/2023
- HOST-202370658-01 01/01/2021 – 12/31/2024
- HOST-202476084-02 01/01/2021 – 12/31/2024
- HOST-202477482-03 01/01/2021 – 12/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$4,791,998.00	\$1,175,000.00	\$5,966,998.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 – 12/31/2024	12 months	12/31/2025

Scope of work:

Day Shelter Services

1. SFC will adhere to the 2025 Shelter Standards document that HOST will provide.
2. SFC will provide people experiencing homelessness access to safe, peaceful, and clean shelter in a respectful environment where they can meet their basic needs and access effective and supportive services to work towards housing.
3. SFC will provide, or coordinate for, on-site general delivery mail, personal-belongings storage, telephone access, clothing bank, and shower facilities.
4. Approximately 8,500 unique households will be served during the 2025 calendar year.

Case Management/Assistance

1. SFC will help clients seek, apply for, and obtain housing. Assistance priority may be given based on higher vulnerability.
2. SFC will assist clients to locate family members and provide funds for transportation when family members are able to provide housing.
3. SFC staff and/or qualified staff from partner organizations will help clients access:
 - a. Benefits such as disability income, food assistance, and Medicaid.
 - b. Behavioral health counseling and crisis intervention services.
 - c. Off-site health services, including physician-level care, a pharmacy, and referrals for tests, x-rays, Magnetic Resonance Imaging (MRIs).
 - d. Employment services including resumes writing, practice interviewing skills, retain employment, and develop other life skills.

Was this contractor selected by competitive process? Yes,

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

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Date Entered: _____

Source of funds: General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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