ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: __8/2/2021__

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. **Title:** Approves a contract with Materna IPS USA Corp for Self-Bag Drop Support and Maintenance services.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Chris Larivee	Name: Carolina Flores
Email: Chris.Larivee@flydenver.com	Email: Carolina.Flores@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:**
   This request is for approval of a sole source contract for Materna IPS USA Corp (Materna) to provide Self Bag Drop technology support and maintenance services for the proprietary Materna Self Bag drop units at Denver International Airport (DEN).

6. **City Attorney assigned to this request (if applicable):** Kevin Cain

7. **City Council District:** District 11

8. ****<u>For all contracts,</u> fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0893   Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > $500K

Vendor/Contractor Name: Materna IPS USA Corp

Contract control number: 202158293

Location: Denver International Airport

Is this a new contract? ☒ **Yes** ☐ **No**   **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):
September 1, 2021 – August 31, 2026

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$24,737,042.15	N/A	$24,737,042.15

Current Contract Term	*Added Time*	*New Ending Date*
N/A	N/A	5 Years

Scope of work:
This request is for approval of a sole source contract for Materna IPS USA Corp (Materna) to provide Self Bag Drop technology support and maintenance services for the proprietary Materna Self Bag drop units at Denver International Airport (DEN). Under this contract, Materna will provide, for their proprietary Self Bag Drop Technology: a service desk, hardware maintenance support, site administration and technical support, software licensing and software technical support for airline applications, the Common Use Software operating system, management of on-premises infrastructure, and management of technology based in the Amazon Cloud.

Was this contractor selected by competitive process? No   **If not, why not?**
Materna has provided DEN its proprietary Self Bag Drop Units and Common Use Self Service Kiosk. As Materna is the sole vendor for this equipment, they are the only company with the technical expertise to provide the required maintenance and support services. DEN Legal has reviewed this request and has determined it meets the requirements for the Sole Source exception under Memorandum No. 8B.

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: O&M and CIP

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):
N/A

Who are the subcontractors to this contract?
N/A

To be completed by Mayor's Legislative Team:

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