

BOARDS AND COMMISSIONS APPLICATION



Please complete the following information in full,
current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: LGBTQ Commission

Last Name: Turk First Name: Shawn

Occupation/Employer: Site Acquisition Specialist/Black & Veatch

Work Address: 4600 S. Syracuse Street City: Denver Zip: 80237

Work E-mail Address: turks@BV.com

Work Phone: 720-834-4361 Work/Home Fax: _____

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Home Phone: 720-289-4106 Cell Phone/ Pager: _____

Home E-mail Address: s2turk0530@gmail.com

Are you a registered voter? Yes No If so, what county? Arapahoe

Colorado ID or Driver's License Number: 98-294-0491

Denver City Council District No.: _____ Ethnicity Caucasian

Highest Level of Education or Degree Earned: Masters Degree Year Completed: 2009/2015

Memberships/ Organizations/ Volunteer Activities (include past or present):

Board of Directors President, Gender Identity Center of Colorado (2015-Present)

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Dr. Karen Scarpella	1151 S. Huron Street, Denver, CO	303-912-6195
Joliette Woodson	3076 W. 134th Court, Broomfield, CO	303-585-0010
Rachel Cruz	357 Perry Street, Denver, CO 80219	303-359-5930

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No
If yes, please explain on a separate sheet of paper.

Shawn Turk

Signature

10/11/16

Date

Return Completed Form to:

Anthony R. Aragon, Director of Boards and Commissions
1437 Bannock Street, Room 350

Denver, CO 80202 Phone: (720) 865-9032 Fax: (720) 865-8787

anthony.aragon@denvergov.org

SHAWN M. TURK

A: [REDACTED]
E: S2TURK0530@GMAIL.COM
C: 720.289.4106

QUALIFICATIONS SUMMARY

- A balanced perspective in utilizing and networking within the public and private sectors, including coordinating and organizing town hall meetings, facilitating and establishing youth and family groups, and familiarity with local municipalities.
- Experienced in technical writing to include grants, regulatory and zoning permit applications, environmental impact reports, land use agreements and contracts, and legal negotiations.
- Invested, dedicated and keenly aware of the growing needs of youth, teens, young adults and families, through over five years experience working with teens and families in both the mental health and religious settings.

VOLUNTEER EXPERIENCE

Gender Identity Center of Colorado – June 2015 to Present

- President, Board of Directors
- Development Committee Chair
- Young Adults Group Facilitator

Habitat For Humanity 2012-2013

- Ground breaking to completion in construction on a home

Mission Trips with Hines Ugandan Ministries 2003 - 2005

- Medical assistance in malaria clinic
- Construction on orphanage to house 200 children
- Developed and coordinated an all encompassing youth sports team
- Taught and lead youth worship groups

Boy Scouts of America 1996-1998 (upstate New York)

- Developed and implemented curriculum for their overall summer youth camp activities - emphasis in sports and scout survival skills

PROFESSIONAL EXPERIENCE

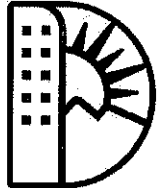
Black & Veatch, Denver, CO | Site Acquisition Specialist, Telecom February 2016 to Present

Research and identify suitable candidates for new wireless telecommunication sites to present to land manager and RF engineers. Negotiate new and amended lease agreements with private and public landowners, while coordinating site survey and design work. Responsible for completing land use and zoning applications with the assistance of architectural firms, including presenting projects at public hearings and community meetings.

Encana Services Company Limited, Denver, CO | Regulatory Analyst May 2014 to July 2015

Prepared and submitted various federal (BLM, BIA, FIMO) and state (NMOCD, SLO) Notice of Stakings, Application to Drill permits, Right of Way applications, and permit sundries for horizontal drilling operations in the San Juan Basin. Coordinated workload of environmental consultants and reviewed environmental assessments and reclamation plans. Managed engineering firms and road design projects for Encana throughout the San Juan Basin. Reviewed and monitored Conditions of Approval with construction and midstream groups and managed environmental site monitoring.

BOARDS AND COMMISSIONS APPLICATION



DENVER

THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Denver LGBTQ Commission

Last Name: Fowler First Name: Megan

Occupation/Employer: LGBTQ SRC Program Coordinator for Metropolitan State University of Denver

Work Address: 900 Auraria Parkway City: Denver Zip: 80204

Work E-mail Address: mfowle19@msudenver.edu

Work Phone: 303 556-6333 Work/Home Fax: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: 720 380-8701 Cell Phone/ Pager: 720 380-8701

Home E-mail Address: themeganfowler@gmail.com

Are you a registered voter? Yes No If so, what county? Jefferson

Colorado ID or Driver's License Number: 08-224-0939

Denver City Council District No.: District 9 Ethnicity White

Highest Level of Education or Degree Earned: Double Bachelor's in Queer Studies and Psychology Year Completed: 2015

Memberships/ Organizations/ Volunteer Activities (include past or present):

Consortium of Higher Education LGBT Resource Professionals

Trevor Project, Volunteer Crisis Counselor, March 2015-December 2015

Art from Ashes, Volunteer and Events Coordinator January 2015-September 2015

Denver Element Quality Assurance Board Volunteer November 2016

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Steve Willich</u>	<u>LGBTQ Student Resource Center 900 Auraria Parkway, Denver, CO 80204</u>	<u>303-556-6333</u>
<u>Sable Schultz</u>	<u>The GLBT Community Center of Colorado 1301 E. Colfax Ave., Denver, CO 80218</u>	<u>303-951-5217</u>
<u>Sarah Berg</u>	<u>University of Colorado Denver, Office of Equity 1380 Lawrence St., 12th floor Denver, CO 80204</u>	<u>303-315-0380</u>

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No

If yes, please explain on a separate sheet of paper.

Megan Fowler
Signature

12/9/2016
Date

Return Completed Form to:

Barry Burch Jr., Director of Boards and Commissions

1437 Bannock Street, Room 350

Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787

barry.burch@denvergov.org

Megan G. Fowler

720.380.8701

mfowle19@msudenver.edu

HIGHLIGHTED QUALIFICATIONS

- Double Bachelor of Arts in Psychology and Queer Studies from Metropolitan State University of Denver in Spring, 2015
- 5 years working directly with LGBTQ communities through the tri-institutional LGBTQ Student Resource Center on Auraria Campus
- 6 years experience developing and coordinating workshops and presentations academically, professionally, and personally on intersectional LGBTQ communities and our related needs, visibility, evolving language, policies, and identities

EMPLOYMENT AND VOLUNTEER HISTORY

Lesbian, Gay, Bisexual, Trans, and Queer Student Resource Center (LGBTQ SRC)

Program Coordinator 2015-2016

Lead Student 2014-2015

Program Assistant 2011-2014

Education

- Managed, scheduled, and executed 70 plus hours of Safe Zone trainings and classroom presentations for over 500 staff, faculty, and students since August, 2015
- Overhauled the entire Safe Zone Training Program including handbook, training structure, and evaluation materials in 2015.
 - Tailored post-evaluation materials to assess learning outcomes
 - Added a glossary, visuals, opportunities for participant interaction, and an emphasis on the experiences of LGBTQ people of color to the physical training materials and the presentation outline
 - Designed an outline of the Safe Zone training process and a digital format of the presentation as a training tool for future facilitators that is still in use today
- Currently initiating efforts to train program assistants as Safe Zone facilitators
- Manage, design facilitate, and empower LGBTQ SRC-run discussion groups and provide presentation and facilitation training for Program Assistants

Outreach

- Co-Created the Centering People of Color Initiative
 - Formalized a year long commitment to feature people of color at all events through the LGBTQ SRC
 - Negotiated 16 hours of in-person racial justice training provided by AwQward Talent, a first of its kind agency that highlights the work of queer and trans people of color
 - Organized a campus and community committee designed to collaborate on centering racial justice in the LGBTQ SRC
- Collaborated with the Phoenix Center on numerous events focused around interpersonal violence in LGBTQ communities and facilitated 8 hours of training with their staff since 2015
- Served on the CO-LEADS planning committee and presented the common workshop for all attendees in both 2014 and 2015
 - Engaged participants in a critical discussion regarding intersectional identities in activism and organizing work
- Actively make connections with campus departments to expand the visibility of the LGBTQ community on Auraria Campus and to find opportunities for collaboration and solidarity work between communities

Supervision and Training

- Provided 2 months of on-the-job training for the previous Assistant Director
- Assisted in the recruitment, selection, and training of 11 program assistants since 2012
 - Created a Program Assistant training manual in 2016
 - Interviewed staff candidates
 - Provided one-on-one training for office functioning, LGBTQ education, graphic design, and support for special projects
 - Trained program assistants and former LGBTQ SRC Assistant Director on most utilized community and campus resources
- Created semester-based work schedules for student staff
- Assist with the daily responsibilities and office functioning including coordinating event planning and marketing, resource management, referrals to campus and community resources, common space managements, and customer service and reception duties
- Facilitated staff meetings and sent out meeting summaries to entire staff
- Managed office functioning and employee supervision in the director's stead since 2014

Program Management

- Co-organized and evaluated over 60 events on Auraria Campus related to the visibility, safety, empowerment, and advocacy of LGBTQ and intersecting marginalized groups since 2011
- Co-organized the inaugural Bi/Pan/Fluid Awareness Day, inaugural Trans Day of Visibility, and have served on the inter-office committee for Sex Week since 2014
- Coordinate tracking and assessment of events
- Revamped Auraria Campus' Holocaust Day of Remembrance event and boosted attendance by 33% since 2012

Resources

- Researched, initiated, and oversaw a 300 LGBTQ focused book and film library expansion during the summers of 2014-2016

- Curated the LGBTQ SRC's physical and digital collection of community resources covering a range of needs including mental health support, sexual health testing and education, financial assistance and scholarships

Advising/Advocacy

- Advised students one-on-one regarding campus policies, leadership and scholarship opportunities, campus and community resources, and crisis support
- Provided consultations across campus regarding Transgender inclusion, facility access, Title IX policy updates, state and national laws, student travel policies, and LGBTQ-inclusive curriculum and classrooms
- Co-advocated for student needs with the LGBTQ SRC Director

Art from Ashes

Volunteer and Events Coordinator June 2015-September 2015

- Fundraised over \$8000 for LGBTQ youth workshops via the annual Running of the Gays Event making 2015 its most financially successful year on record
- Created the now annual Mad Hatter Tea Party and Fundraiser raising \$600 for youth empowerment programs in its inaugural year
- Centered the voices and experiences of youth at events and in the volunteer recruitment process

Trevor Project

Volunteer Crisis Counselor March 2015-December 2015

- Completed 45+ hours of training in crisis intervention with LGBTQ youth
- Demonstrated excellent communication skills in order to de-escalate youth in crisis
- Created an environment of safety and respect for youth while providing situation-specific resources and support for clients

PROFESSIONAL DEVELOPMENT AND PRESENTATIONS

Metropolitan State University Gender and Sexuality Alliance (MSU Denver GSA)

President 2012-2014 **Member** 2010-2012

- Created inaugural annual Queer Sex Ed event to promote LGBTQ specific sex education, safety, and empowerment for 300 attendees
- Developed skills as a leader through teamwork, event planning, and community support

Camp Pride Summer LGBTQ Leadership Academy

Camp Pride Leader 2015 **Camper** 2014

- Challenged and encouraged college age LGBTQIA and allied youth to grow as capable and confident community and campus leaders in both group and one-on-one settings
- Collaborated with a team of national activists to design a training on intersectionality emphasizing race and gender identities in a discussion of power, privilege, oppression, and solidarity
- Represented the Auraria Campus as an ambassador for the LGBTQ SRC and created contacts from national organizations, performers, speakers, and advocates across the United States that have been continuously called upon in the LGBTQ SRC for a number of roles

Creating Change Conference

Co-Presenter, "Sexy Survivors Reunion Caucus" 2016

- A caucusing space for survivors of sexual assault to network and find empowerment through community building and strategizing

One Colorado GSA Leadership Summit

Co-Presenter, "Transgender Inclusion in GLBT Student Orgs" 2011 and 2012

- Provided practical steps for supporting transgender club members as well as an overview of transgender identity

AWARDS & PUBLICATIONS

1. **Ally of the Year Award** *The Phoenix Center at Auraria* 2015
2. **Outstanding Student for the School of Letters, Arts, and Sciences** *Metropolitan State University of Denver* 2015
3. **Undergraduate Research Grant Recipient and Conference Presenter** "Trans Experiences With Dating" *Metropolitan State University of Denver* 2013
4. **Outstanding Women's Award** *Institute for Women's Studies and Services* 2013
5. **"More Different than the Same: Customary Characterizations of Alternative Relationship Groups and Types"** accepted for publication in *New Directions in Folklore*

BOARDS AND COMMISSIONS APPLICATION



DENVER

THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: LGBT Mayors Commision
Last Name: Putman First Name: Andrea (Andy)
Occupation/Employer: Metropolitan State University of Denver
Work Address: 1059 9th St. Prkwy City: Denver Zip: 80204
Work E-mail Address: [REDACTED]
Work Phone: 303-556-8441 Work/Home Fax: _____
Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]
Home Phone: _____ Cell Phone/ Pager: 720-256-1662
Home E-mail Address: andyoutloud@gmail.com
Are you a registered voter? Yes No If so, what county? Arapahoe
Colorado ID or Driver's License Number: 95-109-0956

Denver City Council District No.: 9 Ethnicity Bi-Racial

Highest Level of Education or Degree Earned: Bachelors in Progress Year Completed: 2017

Memberships/ Organizations/ Volunteer Activities (include past or present):
MSU Denver Feminist Alliance/VP, MSU Denver Iota Iota Iota/President, MSU Denver GSA/President,
Volunteer at: The Colorado Coalition for the Homeless/Renaissance Children's Center, Warren Village,
Homeless Community Outreach through the Labratory to Combat Human Traffing, Urban Peak

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Craig Boyd	5344 S. Pitkin Ct., Centennial 80015	720-329-7319
AJ Alejano-Steele	1031 33rd St. Suite #237 Denver, CO 80205	303-295-0451
Matt Rathbun	4816 East Hinsdale Pl., Centennial, CO 80112	720-364-5897

Special Information:
Is there anything that would adversely affect public confidence in your appointment or service? Yes No
If yes, please explain on a separate sheet of paper.

Andrea N. Putman 12/9/2016
Signature Date

Return Completed Form to:
Barry Burch Jr., Director of Boards and Commissions
1437 Bannock Street, Room 350
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787
barry.burch@denvergov.org

BOARDS AND COMMISSIONS APPLICATION



DENVER THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: LGBTQ Commission

Last Name: Maxwell First Name: Angela

Occupation/Employer: Maxwell Consulting/Business Consultant

Work Address: 9457 Steele Drive City: Thornton Zip: 80229

Work E-mail Address: angwell94@gmail.com

Work Phone: 720-552-3938 Work/Home Fax: N/A

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Home Phone: 720-552-3938 Cell Phone/ Pager: 720-552-3938

Home E-mail Address: angwell94@gmail.com

Are you a registered voter? Yes No If so, what county? Adams

Colorado ID or Driver's License Number: 13-225-0174

Denver City Council District No.: N/A Ethnicity African American/Caucasian

Highest Level of Education or Degree Earned: I'm currently earning my Bachelor's degree Year Completed: May 2017

Memberships/Organizations/Volunteer Activities (include past or present):

- Black Lives Matter 5280, leader of the Queer Caucus
- QTPOC/Colorado (Queer Trans People of Color) member
- Love & Faith Community Church, Homeless Ministry, Tallahassee, FL (founder)

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Jumoke</u>	<u>[REDACTED]</u>	<u>303-362-3396</u>
<u>Emery-Brown</u>	<u>821 E. Cedar Ave, Denver, CO</u>	<u>[REDACTED]</u>
<u>Shehila Stephens</u>	<u>770 Bannock St, Denver, CO</u>	<u>720-382-3467</u>
<u>Renee Dubois</u>	<u>1165 Odyssey Ct., Lafayette, CO</u>	<u>720-635-3083</u>

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No

If yes, please explain on a separate sheet of paper.

Angela Maxwell 12/9/2016
Signature Date

Return Completed Form to:
Barry Burch Jr., Director of Boards and Commissions
1437 Bannock Street, Room 350
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787
barry.burch@denvergov.org

Please * see attached note regarding * residency issue.

Student @ ucdenver

Objective

Seeking a position where I can use my previously attained skills in project management and nonprofit strategic planning to effect social change.

Relevant Experience

Maxwell Consulting, Inc. 9/2011 - Present

Business Consultant

Responsibilities:

- Analyzed small businesses for deficiencies and designed plans for streamlining operations
- Assisted new entrepreneurs with business creation and grant attainment
- Managed business records including: taxes, business licenses, and certifications
- Led project teams

National Association of Social Workers 6/2006 - 11/2006

PACE Florida Field Organizer

Responsibilities:

- Executed a plan to mobilize NASW members during the 2006 election cycle
- Created leadership training opportunities for members and students
- Coordinated and monitored election activities including phone banks, campaign volunteer events, and get out the vote activities
- Served as the liaison between the chapter and targeted statewide campaigns

Association of Community Organizations for Reform Now 7/2005 - 6/2006

Political and Community Organizer

Responsibilities:

- Opened and managed a new office with 5 employees and 40 volunteers
- Coached community members for meetings with lawmakers and facilitated communication between our organization and local politicians
- Organized neighborhood campaigns and recruited volunteers

Gallaudet University Office of Development 9/2004 - 4/2005

Development Assistant

Responsibilities:

- Processed and recorded daily donations with Raiser's Edge
- Maintained electronic donor files and file room
- Assisted fundraisers with preparing grant proposals and donor cultivation

Education

University of Colorado - Denver
Management Information Systems
Spring 2017 (Expected Graduation)

Florida A & M University, Tallahassee, FL
Political Science
2000 - 2003

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DENVER

THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: LGBI Commission

Last Name: Likara First Name: Lauren

Occupation/Employer: COMMUNITY + SCHOOL LIAISON - HKCS / UCL DENVER

Work Address: 1300 1 E 13th Place NEPSY2 City: Aurora Zip: 80045

Work E-mail Address: Lauren.Likara@ucldenver.edu

Work Phone: 303-724-7761 Work/Home Fax: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone/ Pager: 303 9684814

Home E-mail Address: Likara@gmail.com

Are you a registered voter? Yes No If so, what county? SOUTH ARAPAHO

Colorado ID or Driver's License Number: 08 224 0955

Denver City Council District No.: 10 Ethnicity CAROLINIAN

Highest Level of Education or Degree Earned: MASTERS Year Completed: 08

Memberships/ Organizations/ Volunteer Activities (include past or present):

PIPER PARK SAFE SCHOOL COALITION 2011 - PRESENT

INSIDE OUT YOUTH SERVICES 2010 - 2014

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>JOEY PALE</u>	<u>DENVER</u>	<u>720-913-0910</u>
<u>BELLA MOSE</u>	<u>DENVER</u>	<u>949-291-1970</u>
<u>LEO KATTAKI</u>	<u>DENVER</u>	<u>516-680-8821</u>

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No

If yes, please explain on a separate sheet of paper.

[Signature] _____
Signature Date: 12/9/2016

Return Completed Form to:
Barry Burch Jr., Director of Boards and Commissions
1437 Bannock Street, Room 350
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787
barry.burch@denvergov.org

LAUREN CIKARA

303-968-4814 (c) · lcikara@gmail.com

SUMMARY OF QUALIFICATIONS

- Proven abilities in organizing, executing, and managing team and organizational change strategies.
- Well-developed and recognized skills in leadership, problem solving, and communicating with peers.
- Highly motivated and possess the ability to creatively design solutions to address complex issues.
- Experienced curriculum designer and passionate public speaker.

PROFESSIONAL EXPERIENCE

University of Colorado, School of Public Health

Community Epidemiology & Program Evaluation Group (CEPEG)

Community & School Liaison - Healthy Kids Colorado Survey (HKCS) 6 x 12 grades

- Develop and execute recruitment plan to targeted school districts across Colorado.
- Facilitate community and school collaborations around using HKCS results and reports.
- Present HKCS results to community and school coalitions, state and local conferences.
- Coordinate school visits to district wellness committees.
- Member of local schools and public health departments data working groups.

One Colorado Education Fund

Safe Schools Manager, August 2014 – present

- Develop and facilitate trainings about safe schools topics to community leaders, educators, and students.
- Design and implement a policy outreach plan for supporting school districts to adopt LGBTQ inclusive policies; provide technical assistance to schools around policy language; organized community support around policy adoption.
- Responsible for managing the One Colorado Gay-Straight Alliance (GSA) Network by providing technical and programming support to the 200 GSAs and Allies in Diversity Clubs in the Network.
- Member of local safe schools coalitions; working closely with community members in meeting the needs of each community.
- Coordinate school site visits to Gay-Straight Alliances (GSAs) with club advisors and students; Provide resources and support in starting these organizations.
- Plan statewide and regional GSA Leadership Summits for students and educators.
- Write program benchmarks for organizational strategic plan and grant applications.
- Develop content for monthly communications with GSA advisors and students.
- Responsible for creating and posting social media content that relates to safe schools related topics.
- Present safe schools and social justice work at local, state, and national conferences.

The Responsible Sex Education Institute, Planned Parenthood of the Rocky Mountains (PPRM)

Education Program Specialist, January 2011 – July 2014

- Facilitated sexual health education classes to 5th grade thru adult audiences.
- Developed and facilitated presentations and trainings for departmental professional development and for community coalition partners.
- Cultivated and maintained relationships with community partners by participating in events and coalitions. Responsible for being primary liaison between classroom teachers and education department manager.
- Contributed to the accreditation process and collection of documents for the project.
- Tracked participant attendance using department database (Civicore).
- Promoted and advocated for the national sexual health and Colorado health curriculum standards, highlighting Colorado House Bills 1292 and 1081, Colorado's sexuality education laws.
- Presented sexual health, safe schools, and social justice work at local and state conferences.
- Mapped Colorado health education standards with current curricula used in the department.
- Responsible for planning the logistics of the Sexual Health Educator Certificate Program in Colorado Springs and the annual departmental professional development meeting.
- Answered incoming text questions for the In Case You're Curious sexual health text line.

University of Northern Colorado (UNC)

Graduate Assistant in Career Services, August 2008 – April 2009

- Advised students on job searches and job application processes.
- Facilitated HESA 167 Career Exploration: major and career exploration course for undeclared students.
- Administered national standardized tests (GRE, LSAT, PRAXIS).

University of Wisconsin – La Crosse (UW-L)

Graduate Assistant in University Centers, June 2007 – July 2008

Graduate Assistant for Awareness Through Performance, January 2008 – May 2008

Co-Instructor EFN 205, January 2008 – May 2008

Co-Instructor UW-L 100, August 2007 - December 2007

- Advised UW-L Student Association; organized and facilitated student leadership retreats, provided procedural support for budgetary student committees, and other student committees.
- Planned and organized Sample the City a welcome week activity sponsored by University Centers; responsible for vendor registration and campus logistics for the event.
- Hired, trained, and supervised Diversity Center student employees.
- Participated in writing scripts, production planning, and daily support Awareness Through Performance, a social justice performance troupe.
- Co-facilitated UW-L 100 Freshmen Seminar: university introductory course.
- Co-facilitated EFN 205 Understanding Human Differences: diversity elective course.

University of Wisconsin – La Crosse (UW-L)

Graduate Assistant in Graduate Studies, August 2006 – May 2007

Graduate Assistant in General Education, August 2006 – May 2007

- Attended regional and local graduate recruitment fairs.
- Documented graduate program recruitment initiatives. Briefed Graduate Council on initiatives to assist in developing streamlined campus recruitment practices.
- Conducted research on general education requirements across state and national universities for the General Education committee.

Indiana University South Bend (IU South Bend/IUSB)

Assistant Director of Admissions, April 2003 – August 2006

Admissions Counselor, August 2000 – April 2003

- Developed a comprehensive contact plan to introduce students to the University faculty, staff, and student life at various educational levels resulting in an increase in university inquiries.
- Responsible for planning, scheduling, and conducting site visits in high schools and community colleges and attending recruitment fairs.
- Maintained and re-evaluated the recruitment schedule each academic year.
- Organized and oversaw the implementation of the *IUSB On Tour* program for potential students and parents; responsible for all logistics for each event.
- Recruited and trained Peer Mentors and other student leaders to assist in campus-wide recruitment activity, *IUSB On Tour*, and other tour programs. Supervised tour guides and student volunteers for campus recruitment initiatives.
- Designed and presented grade-appropriate workshops and marketing materials for each event and initiative.
- Collaborated with IU South Bend Office of Marketing and Communications in designing and developing promotional pieces for recruitment.
- Evaluated and processed applications from high school students, beginning freshman, and transfer students.
- Facilitated reorganization of physical space and services between Student Services and Enrollment Services. Tasked with creating mission and goals for Enrollment Services.
- Co-coordinated Team of Champions, members of Student Affairs who would staff the Information Center; coordinated daily scheduling, information sharing, and budgetary needs.
- Coordinated daily scheduling, information sharing, and budgetary needs of the Information Center.

TECHNOLOGY

- Microsoft Office Suite
- PeopleSoft (Student Information System)
- CiviCore (Cloud based relational database used to track participants and programming)
- Social media: Facebook, Twitter, Tumblr, Pinterest, Instagram, Canva (social media graphics)
- SharePoint
- Prezi

EDUCATION

University of Northern Colorado

Non-Degree Graduate Student, 2008 - 2009

University of Wisconsin - La Crosse

Student Affairs Administration, August 2006 - August 2008

Master of Science in Education

BOARDS AND COMMISSIONS APPLICATION



Please complete the following information in full,
current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: GAY LESBIAN BISEXUAL & TRANSGENDER COMMISSION

Last Name: FAROL JR. First Name: ROBERT D.

Occupation/Employer: SENIOR AUDITOR / CITY & COUNTY DENVER AUDITOR

Work Address: 201 W. COLFAX AVE City: DENVER Zip: 80205

Work E-mail Address: ROBERT.FAROL@DENVERGOV.ORG

Work Phone: 720-913-8778 Work/Home Fax: 720-913-5076

Home Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

Home Phone: 646-345-4357 Cell Phone/ Pager: 646-345-4357

Home E-mail Address: ROB.FAROLJR@G.MAIL

Are you a registered voter? Yes No If so, what county? DENVER

Colorado ID or Driver's License Number: 94-129-0646

Denver City Council District No.: 9 Ethnicity CAUCASIAN

Highest Level of Education or Degree Earned: BACHELORS. Year Completed: 1989

Memberships/ Organizations/ Volunteer Activities (include past or present):
NO OLZ FINANCE COMMITTEE (1992)

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>BERNARD WHITEHEAD</u>	<u>1134 E. 6th AVE.</u>	<u>1-720-240-8587</u>
<u>MOLLIE HORNE</u>	<u>1365 CEDAR ST #2</u>	<u>1-360-359-5593</u>
<u>RUDY LOPEZ</u>	<u>201 W. COLFAX AVE.</u>	<u>1-303-587-7900</u>

Special Information:
Is there anything that would adversely affect public confidence in your appointment or service? Yes No
If yes, please explain on a separate sheet of paper.

Robert D. Farol 7.13.2016
Signature Date

Return Completed Form to:
Anthony R. Aragon, Director of Boards and Commissions
1437 Bannock Street, Room 350
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Robert D. Farol Jr.

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Professional Experience

City & County of Denver Auditor's Office
December 2013- Present (2 years, 7 months)

Senior Auditor

- Responsible for co-developing audit risk assessments and audit programs, conducting fieldwork, developing audit issues and recommendations; and writing audit reports for the following performance audits:
 - DPD Police Response Time - resulting in ALGA's Distinguished Knighton Award
 - Denver Motor Vehicle Division & Follow Up - responsible for an OPI to eliminate license registration tags was well-received
 - Community Corrections
 - DPD Telestaff
 - DSD Sheriff Reform DPD District Patrol - responsible for an OPI on DPD's new body worn camera initiative
 - CPD - Zoning Administration
 - Board of Adjustment
 - Office of Sustainability
 - Marijuana Taxation Follow-Up
- Proposed and implementing automated recommendation tracking using an underutilized module of the office audit software.
- Lessons learned streamlining of audit process procedures including the All Planning Doc, All Risks Summary document, All Conclusions document tied to the Audit Program.

Dreamworks Classic Media
May - August, 2013 (3 months)

Consultant, Royalty Analyst

- Created a consolidated historical electronic filing structure and status report, including contracts, contract summaries, and statements to be used for go-forward statement monitoring and research, consolidating all company properties owned in London and New York.
- Prepared quarterly royalty statements for Christian Music TV Programming properties, and other statements, as needed.

Viacom, Inc.
January - May, 2013 (3 months)

Consultant, Senior IT Controls Compliance Analyst

- Assisted in quarterly testing, documentation, and review of IT SOX, Personal Sensitive Information (PSI), Content Protection (CPC) and Governance, Risk Management (GRC), and Information Security Controls for 60 worldwide Viacom applications including:
 - Converting 3 BET Networks SOX applications and assisted in the final implementation of SAP into the Viacom compliance program.
 - Performing quarterly core review meetings with application control owners to update controls; review the accuracy of automated request for evidences (RFEs), and review exceptions and remediation plans.
 - Reformatting/updating test scripts for all application control tests.
 - Updating the Compliance Documentation Software, Unity, for changes to risks, controls, tests and RFEs.

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BMG, SONY BMG, SONY Music Entertainment, and SONY Corporation of America
June 1998 to May 2011

Audit Supervisor (6 years, 4 months)

- In-charged and supervised staff and co-sourced resources performing worldwide financial, operational, integrated and special reviews for domestic and international subsidiaries.
- Assessed the business processes to ensure that financial and operating information is accurate and reliable, risks are identified and managed, systems of management and control are in place, and that resources are effectively and efficiently used.
- Ensured that audit findings included practical and cost justified recommendations through multiple layers of management.
- Assisted in leadership of the internal audit department through strategic risk analysis, strategic scheduling and budgeting, preparing quarterly management updates and periodic audit committee presentations. Also responsible for refining and updating the department's policies & procedures and audit methodologies.
- Assisted in initial set-up of the Sony Music SOX process including governance, royalties, sales, accounts receivable and payroll.
- Documented and tested physical and digital product cycles from content creation to sales reporting from brick and mortar and digital partners, royalties accounting and reporting.
- Documented and tested Sony Music international affiliates' artist and copyright royalties cycles by verifying master data, system calculations, accruals, statements, payments, and analyzed artist trial balances to determine recoupability.
- For initial SOX implementation at Sony Music US, interviewed royalties staff. Flow-charted, and documented the entire US royalties process to identify key SOX controls, as well as secondary and operational controls
- Audited international licensing income, both intracompany and third parties.

Professional Experience (Continued)

Senior Financial Analyst, Worldwide Reporting (3 years, 4 months)

- Ensured assigned regions accurately reported financial plan, actual results, and variances per BMG reporting requirements.
- Liaised with counterparts at parent companies to ensure accurate reporting of consolidated results.
- Developed and tested annual budget models prior to release to affiliates.
- Participated in transition to new Excel/web-based custom consolidation software package including design of publishing memo account templates, monthly flash reporting, auto-elimination, budgets, data verification testing, and report design.

Business Analyst IS&T, BMG (1 year, 6 months)

- Implemented an Artist Contract Image Library pilot for the RCA Records, Arista Records, and BMG Corporate Legal and Business Affairs departments by:
 - Evaluating and analyzing user business needs to select a software vendor to develop a custom system
 - Designing custom user interface for the application, and develop a roll out training program
 - Post implementation security and system evaluation.
 - Designing workflow process and budgets for after-pilot full implementation.

Senior Internal Auditor, BMG (1 year, 8 months)

- Responsible for planning and the execution of financial and operational audits and reviews of domestic and international subsidiaries, and international third party licensing.
- Supervised staff of two plus co-sourced staff from local country.

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- Created the department's audit manual including policy and procedure to increase efficiency and compliance with generally accepted auditing standards.

Berlitz International, Inc.
December 1994 to May 1998

Audit Supervisor (3 years, 7 months)

- Responsible for planning and execution, including supervision of staff and co-sourced international resources, of financial, operational and compliance audits of foreign subsidiaries, including language schools, translation services, and publishing units in Europe, North and South America, and Asia.
- Controls testing for implementation of the worldwide Language Center Management System rollout.
- Due diligence for international acquisitions, and investigated internal fraud investigations.

City and County of Denver, Colorado Auditor's Office
June 1989 to September 1994

Audit Senior (5 years, three months)

- Performed concessionaire, cash, expenditure, and payroll audits for agencies such as the police department, zoning agencies, and capital improvement funds including Stapleton and Denver International Airports.

Education

1984 to 1988, Bachelor Degree in Accounting, University of Denver, Colorado

Systems

Hyperion Enterprise, SAP, JDE, Navision, Teammate, Auto Audit, ACL, various internally developed systems. Proficient in Microsoft Office Suite including Word, Excel (Retrieve), PowerPoint, Access, and Project.

Language Skills: Proficient in German

References upon request.