

FIRST AMENDATORY AGREEMENT

THIS FIRST AMENDATORY AGREEMENT is made and entered into by and between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC.** (the “Contractor”), jointly “the parties.”

RECITALS

A. The Parties entered into an Agreement dated May 18, 2021 (the “Agreement”) for the performance of certain work set forth in that Agreement and Exhibit A thereto; and

B. The Parties wish to amend the Agreement to increase the Maximum Contract Amount.

NOW, THEREFORE, the parties hereby amend the Agreement as follows:

1. All references to “Exhibit A” in the existing Agreement shall be amended to read: “Exhibit A and Exhibit A-1, as applicable.” The Scope of Work marked as Exhibit A-1 is attached hereto and incorporated herein by this reference.

2. All references to “Exhibit B” in the existing Agreement shall be amended to read: “Exhibit B and Exhibit B-1, as applicable.” The Budget marked as Exhibit B-1 is attached hereto and incorporated herein by this reference.

3. Section 7.D. of the Agreement entitled “**Maximum Contract Amount**” is amended to read as follows:

“(1) Notwithstanding any other provision of the Agreement, the City’s maximum payment obligation will not exceed **ONE MILLION SEVEN HUNDRED NINETY-SIX THOUSAND FIVE HUNDRED FORTY-FIVE DOLLARS AND ZERO CENTS (\$1,796,545.00)** (the “Maximum Contract Amount”). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in **Exhibit A and Exhibit A-1, as applicable**. Any services performed beyond those in **Exhibit A and Exhibit A-1, as applicable** are performed at Contractor’s risk and without authorization under the Agreement.”

3. Section 7.F. of the Agreement entitled “**Non-Federal Share Match**” is amended to read as follows:

“The Contractor will contribute a match of at least twenty percent (20%) of the Maximum Contract Amount from non-federal funds through cash or in-kind contributions of services or property. Values for non-federal in-kind contributions of services and property will be established in

accordance with applicable federal law, regulations, cost principles, or as otherwise determined by an appropriate federal agency. Contractor's total non-federal match contribution (cash and in-kind services or property) under this Agreement will be at least **FOUR HUNDRED FORTY-SEVEN THOUSAND NINE HUNDRED THIRTY-NINE DOLLARS AND ZERO CENTS (\$447,939.00)** as set forth in more detail in **Exhibit B and Exhibit B-1, as applicable**. The Contractor will report in writing to the City, within thirty (30) calendar days from the date of receipt thereof, any cash or other funds to be applied toward the non-federal match that Contractor receives. Contractor will be responsible for documenting and maintaining accurate records to the reasonable satisfaction of the City of both Contractors' non-federal share contributions and the contributions of Subdelegates and any Vendor designated by the Director. Such contributions will be recorded on each expenditure variance report and in written reports forwarded to the City on a monthly basis. Each monthly report will list all contributions provided by Contractor and/or its Subdelegates and/or any Vendor for each respective quarter and will list the total amount of contributions made as of the date of the monthly report.”

4. Except as herein amended, the Agreement is affirmed and ratified in each and every particular.

5. This First Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

[SIGNATURE PAGES FOLLOW]

Contract Control Number: FINAN-202160163-01
Contractor Name: CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC.

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number: FINAN-202160163-01
Contractor Name: CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC.

By:  _____
3E54A97573204F1...

Name: darren walsh
(please print)

Title: President & CEO
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)

Catholic Charities Early Head Start Program through DGKHS Narrative
COLA Funds Supplemental Application - 2021

Budget Justification:

Catholic Charities Early Head Start Program through DGKHS places a major focus on the recruitment and retention of high quality staff to provide services to the children and families we serve. We will utilize awarded COLA funds to provide a minimum of a 1.39% pay increase for all current Early Head Start employees. In addition, we will adjust the pay scale for all personnel positions in our Early Head Start programs to reflect a permanent, 1.39% increase for future employees.

We are using the remaining funds to increase the minimum wage for all current staff who are receiving compensation below the City of Denver minimum wage increase for January 2022. In Colorado, there is a shortage of ECE workers; filling open positions in the ECE field is an ongoing challenge felt by all childcare programs. The traditional low pay results in high turnover. To address this issue, the state of Colorado developed and is implementing an Early Childhood Workforce Plan that specifically addresses the need for more qualified applicants to fill these essential positions. This workforce group surveyed childcare directors and found that 70% report it is difficult to fill vacant positions. This is a perennial problem; we feel that the new minimum wage will push all ECE programs towards providing a more fair and adequate entry level compensation for applicants entering the field of Early Childhood Education. We support this change; we recognize that a livable wage will increase stability, result in better health and mental well-being, and decrease stress levels for our employees. Entry level employees will be better able to afford to stay in ECE with the new minimum wage which should increase the number of applicants who will consider a position in ECE. With this increase, Catholic Charities will remain

competitive in hiring staff needed to fill the entry level positions at our childcare centers and with a more stable workforce, we will decrease turnover costs and invest more in our classrooms. This will be a permanent increase to Catholic Charities ECE Programs' Salary Structure and will be applied to all agency delegate staff.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Program Operations	93.600	\$	\$	\$ 29,263	\$ 9,292	\$ 38,555
2. TTA	93.600			0	0	0
3.						
4.						
5. Totals		\$ 0	\$ 0	\$ 29,263	\$ 9,292	\$ 38,555

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Program Operations	(2) TTA	(3)	(4)	
a. Personnel	\$ 21,362	\$ 0	\$	\$	\$ 21,362
b. Fringe Benefits	7,901	0			7,901
c. Travel	0	0			0
d. Equipment	0	0			0
e. Supplies	0	0			0
f. Contractual	0	0			0
g. Construction	0	0			0
h. Other	0	0			0
i. Total Direct Charges (sum of 6a-6h)	29,263	0			\$ 29,263
j. Indirect Charges	0	0			\$ 0
k. TOTALS (sum of 6i and 6j)	\$ 29,263	\$ 0	\$	\$	\$ 29,263
7. Program Income	\$	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	Program Operations	\$ 9,292	\$	\$	\$ 9,292
9.	TTA				0
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$ 9,292	\$ 0	\$ 0	\$ 9,292

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 29,263	\$ 7,316	\$ 7,316	\$ 7,316	\$ 7,315
14. Non-Federal	\$ 9,292	2,323	2,323	2,322	2,324
15. TOTAL (sum of lines 13 and 14)	\$ 38,555	\$ 9,639	\$ 9,639	\$ 9,638	\$ 9,639

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b)First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:		22. Indirect Charges:	
23. Remarks:			

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2022

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Program Operations	93.600	\$	\$	\$ 1,703	\$ 426	\$ 2,129
2. TTA	93.600			0	0	0
3.						
4.						
5. Totals		\$	\$	\$ 1,703	\$ 426	\$ 2,129

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Program Operations	(2) TTA	(3)	(4)	
a. Personnel	\$ 1,243	\$ 0	\$	\$	\$ 1,243
b. Fringe Benefits	460	0			460
c. Travel	0	0			0
d. Equipment	0	0			0
e. Supplies	0	0			0
f. Contractual	0	0			0
g. Construction	0	0			0
h. Other	0	0			0
i. Total Direct Charges (sum of 6a-6h)	1,703	0			\$ 1,703
j. Indirect Charges	0	0			\$ 0
k. TOTALS (sum of 6i and 6j)	\$ 1,703	\$ 0	\$	\$	\$ 1,703
7. Program Income	\$	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	Program Operations	\$ 426	\$	\$	\$ 426
9.	TTA				0
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$ 426	\$ 0	\$ 0	\$ 426

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 1,703	\$ 426	\$ 426	\$ 426	\$ 425
14. Non-Federal	\$ 426	107	107	106	106
15. TOTAL (sum of lines 13 and 14)	\$ 2,129	\$ 533	\$ 533	\$ 532	\$ 531

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b)First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:		22. Indirect Charges:	
23. Remarks:			