

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 1/16/2018

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Contract execution with ISS Facility Services for Janitorial Services (201732928).

3. Requesting Agency: Department of Aviation

4. Contact Person:

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. Contact Person:

- **Name:** Dave LaPorte
- **Phone:** 303-342-2269
- **Email:** Dave.LaPorte@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: Contract 201732928 includes janitorial services to the following areas at DEN: Main Terminal, Concourse A, Concourse B, Concourse C, Airport Office Building, Hotel and Transit Center, Levels 1 and 5 outdoor areas, and other various buildings inside the airfield perimeter fence. ISS Facility Services was the selected firm and will also perform snow removal services for parking sidewalks and shelters.

- a. **Contract Control Number:** 201732928
- b. **Duration:** 3/1/2018 – 2/28/2021; plus two one-year options (for a total of 5 years)
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** Ensure the cleanliness of DEN Main Terminal and Concourses
- f. **Costs:** Not to exceed \$114,883,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$114,883,000.00	0	\$114,883,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years	0	2/28/2021

- g. **Date Goals Assigned:** N/A
- h. **Goals:** 30%

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0077

Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
- Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: ISS Facility Services, Inc.

Contract control number: 201732928

City's contract manager: Lauren Lopez

Was this contractor selected by competitive process? Yes, Competitive RFP

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 3-year term; 2 (1) year options

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: This contract has options to execute an extension or amendment for two additional 1 year terms.

Purpose: The Contractor shall be responsible for janitorial cleaning services to the Main Terminal and Concourses as well as snow removal services to pedestrian sidewalks and parking shelters.

Cost/value: Not to exceed \$114,883,000

Source of funds: Budgeted out of O&M Contract Administration

Benefit: Ensure cleanliness of outlying DEN buildings

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 35.5%

Who are the subcontractors to this contract? Sierra Cleaning Services 7%; Whyne and Sons Enterprises: 26%; American Facility Services: 2.5%

Location: DEN

Affected Council District: 11

To be completed by Mayor's Legislative Team:

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