

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **March 20, 2023**

Please mark one:       Bill Request                      or                       Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation                       Appropriation/Supplemental                       DRMC Change
- Other:

**2. Title:** Approves a contract with Coffman Engineers, Inc. for DEN On-Call Life Safety System Design Services.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name:        Brandon Gainey	Name:        Carolina Flores
Email: <a href="mailto:Brandon.Gainey@flydenver.com">Brandon.Gainey@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The selected contractor will provide professional design services to plan, design, and test changes and modifications to various life safety systems at DEN, including but not limited to, fire alarms, fire suppression systems, smoke control systems, UPS systems, and emergency power systems. In addition, this contract will provide International and Denver amendment-centric code studies and accessibility studies.

**6. City Attorney assigned to this request (if applicable):** Stephanie Minutillo

**7. City Council District:** District 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** On-Call Professional Service >\$500K

**Vendor/Contractor Name:** Coffman Engineers, Inc.

**Contract control number:** PLANE-202263626

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 3 Years from Date of Execution (DOE) plus two 1-year options to extend.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,500,000.00	N/A	N/A

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 Years from DOE Plus Two 1-Year Options to Extend	N/A	N/A

**Scope of work:** To provide professional design services to plan, design, and test changes and modifications to various life safety systems at DEN.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** CIP and O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 15% MWBE

**Who are the subcontractors to this contract?**

- TLH Fire
- Iron Horse Architects, Inc.
- Meeting the Challenge, Inc.

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