

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 09/07/2023\_\_\_\_\_

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** Approves contract for Payment Card Industry Data Security Standards (PCI DSS) with CampusGuard, LLC.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Juan Lucero, Senior Vice President Business Technologies   CIO	Name: Rita Aguilar, Rachel Gruber, Barry Burch
Email: <a href="mailto:Juan.Lucero@flydenver.com">Juan.Lucero@flydenver.com</a>	Email: <a href="mailto:Rita.Aguilar@flydenver.com">Rita.Aguilar@flydenver.com</a> , <a href="mailto:Rachel.Gruber@flydenver.com">Rachel.Gruber@flydenver.com</a> , <a href="mailto:Barry.Burch@flydenver.com">Barry.Burch@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This request is for a contract between CampusGuard, LLC and Denver International Airport (DEN) in the amount of \$775,000 for a term of 3 years plus a one 2-year option to extend. This contract enables DEN to utilize the professional services of CampusGuard, LLC for assessing and reporting on DEN’s level of compliance with Payment Card Industry Data Security Standards (PCI DSS) through the annual execution of a Report on Compliance.

**6. City Attorney assigned to this request (if applicable):** Kevin Cain

**7. City Council District:** District 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services > \$500K

**Vendor/Contractor Name:** [CampusGuard, LLC](#)

**Contract control number:** PLANE-2202264533

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** N/A

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates): 3 years plus one 2-year option to extend.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$775,000	N/A	\$775,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years from DOE, plus one 2-year option to extend	N/A	3 years from DOE, plus one 2-year option to extend

**Scope of work:** CampusGuard, LLC, through this project, will provide DEN with a Payment Card Industry (PCI) Qualified Security Assessor (QSA) and supporting professional services to assist city personnel in the annual development, execution, and submission of a PCI Report on Compliance. The PCI Report on Compliance is a formal and independent assessment utilized to determine DEN's level of compliance with the PCI DSS requirements as defined by the Payment Card Industry Security Standards Council.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Capital Improvement Program and Operations and Maintenance budgets

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**MWBE/DBE/SBE or N/A commitments (construction, design, Airport concession contracts):** N/A  
DSBO did not assign goals for this project.

**Who are the subcontractors to this contract?** N/A

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