OED ORDINANCE/RESOLUTION REQUEST

Date of Request: **1/7/19**

Please mark one: ☐ **Bill Request**   or   ☒ **Resolution Request**

1. Type of Request:

☐ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: Creates a contract between the Office of Economic Development and the Colorado Coalition for the Homeless in the amount of $566,000 for the latter to deliver a tenant-based rental assistance program in 2019 meeting the guidelines of the HUD HOME Investment Partnerships Program.

3. Requesting Agency: Office of Economic Development

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: **Melissa Thate 720-913-1702**	Name: **Susan Liehe 720-913-1689**
Email: **melissa.thate@denvergov.org**	Email: **susan.liehe@denvergov.org**

5. General a text description or background of the proposed request, if not included as an executive summary.

☒ **See Executive Summary**

6. City Attorney assigned to this request (if applicable): Julie Mecklenburg

7. City Council District: Citywide

For all contracts, fill out and submit accompanying Key Contract Terms worksheet

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services.

Vendor/Contractor Name: Colorado Coalition for the Homeless

RR19 0017

Contract control number: OEDEV-201846924-00

Location: Citywide

Is this a new contract? ☒ Yes ☐ No   **Is this an Amendment?** ☐ Yes ☒ No

Contract Term/Duration: February 1 through December 31, 2019.

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$566,000	0	$566,000

Current Contract Term	*Added Time*	*New Ending Date*
2/1/19 – 12/31/19	0	12/31/19

Was this contractor selected by competitive process? Yes. This project was selected for funding through OED's Fall 2018 Notice of Funding Availability (NOFA), an annual citywide call for proposals on a range of housing and neighborhood projects funded through Denver's Community Development Block Grant (CDBG), other HUD funds such as HOME and Housing Opportunities for People with AIDS (HOPWA), and the city's Dedicated Fund for Affordable Housing. Funding for this contract comes solely from HUD's HOME Investment Partnerships Program. The full list of awardees through the NOFA for 2019 will be released later in 1Q 2019 when all contract negotiations are complete.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: HOME Investment Partnerships Program (HUD)

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, DEN concession contracts): N/A

Who are the subcontractors to this contract? N/A

RR19 0017

EXECUTIVE SUMMARY

The Tenant-Based Rental Assistance (TBRA) program is a HUD HOME funded activity as authorized under 24 CFR 92.209 administered by OED. The program is designed to provide assistance to individual households to help them afford the housing costs of market-rate units—making up the difference between the amount a household can afford and local rent standards, and can provide security and utility deposits as well.

This contract will enable CCH to provide rental assistance for a maximum term of 24 months and security deposits to individuals and families who are experiencing homelessness or at risk of becoming homeless. Rental Assistance is coupled with individualized case management support services to assist participants to secure employment, to obtain disability benefits, to access health, dental, mental health and substance treatment, or to address housing issues. The contract funds the rental assistance and security deposits only; the administrative costs and case management services are borne by CCH.

RR19 0017