

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 6/7/2024

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

AMENDS an award expenditure agreement with Catholic Charities to ADD COLA funds to support Head Start and Early Head Start services to 144 children and their families as a delegate agency of DGKHS for a new total contract amount of \$1,848,161.78, which includes base, COLA, and in-kind (non-federal share).

3. Requesting Agency: Office of Children’s Affairs

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Terra Swazer
▪ Email: Al.Martinez@denvergov.org	Email: Terra.Swazer@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Each year, the Department of Health & Human Services (DHHS) awards Cost Of Living Adjustment (COLA) funds to Head Start and Early Head Start awardees to subaward to delegate agencies within the Head Start fiscal year. These funds support salaries and fringe for Head Start and Early Head Start teachers.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: 1, 3,7, 8, 9

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: Catholic Charities and Community Services of the Archdiocese of Denver

Contract control number: MOEAI-202477093-01 – LEGACY: MOEAI-202474472-01

Location: District 1, 3,7,8,9

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/01/2024-06/30/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,805,643.17	\$42,518.61	\$1,848,161.78

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
07/01/2024	-	06/30/2025

Scope of work: Each year, the Department of Health & Human Services (DHHS) awards Cost Of Living Adjustment (COLA) funds to Head Start and Early Head Start awardees to subaward to delegate agencies within the Head Start fiscal year. These funds support salaries and fringe for Head Start and Early Head Start teachers. Catholic Charities is a delegate agency who deliver direct education services to children.

Was this contractor selected by competitive process? YES **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Head Start Federal Grant

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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