

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

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**Date of Request: 12/14/2020**

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**  
 **Dedication/Vacation**                       **Appropriation/Supplemental**                       **DRMC Change**  
 **Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

*Grants approval to lease space at 1000 S. Lowell Boulevard to Southwest Improvement Council*

**3. Requesting Agency:** Department of Finance / Division of Real Estate

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: lisa.lumley@denvergov.org	Email: lisa.lumley@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Leases a portion of 1000 S. Lowell Blvd to Southwest Improvement Council through 12/31/2021. The space will be used as a community center. This is a nominal lease. The City Attorney's Office has determined that nominal consideration is \$10. All leases when amended will be updated to reflect this change.

**6. City Attorney assigned to this request (if applicable):**

*Maureen McGuire*

**7. City Council District:**

*District 3, Jamie Torres*

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

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### Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0011

Date Entered: \_\_\_\_\_

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
*Lease Agreement*

Vendor/Contractor Name: *Southwest Improvement Council, Inc.*

Contract control number: *FINAN-201952617-00*

Location: *1000 S Lowell Blvd*

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):  
*2 year: January 1, 2020 through December 31, 2021*

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
<i>\$20.00</i>	<i>\$0.00</i>	<i>\$20.00</i>

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
<i>January 1, 2020 -Dec 31,2021</i>	<i>N/A</i>	<i>Dec 31, 2021</i>

Scope of work:

*Provide space for Community Center use. SWIC has occupied the premises since 1993 for \$1/yr. New lease updated certain required lease terms.*

Was this contractor selected by competitive process? *No* If not, why not? *Vendor currently has occupancy agreement with City*

Has this contractor provided these services to the City before?  Yes  No

Source of funds:

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? *None*

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Resolution/Bill Number: RR21 0011

Date Entered: \_\_\_\_\_

**EXECUTIVE SUMMARY – FINAN-201952617-00 Southwest Improvement Council**

Southwest Improvement Council (“SWIC”), housed in the Westwood Community Center at 1000 S. Lowell Blvd, provides programs and services to the local community including a food bank, packaged meals for seniors, and housing counseling and classes, focusing on underserved populations including the elderly.

SWIC has operated at this location since 1993; its prior lease has expired. At the end of this lease term on December 31, 2021, Real Estate plans to undertake an RFP process to provide an opportunity for community-based service providers to lease and operate the space. SWIC may be a bidder in this process, as well as complementary or competing organizations.

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