

**BY AUTHORITY**

ORDINANCE NO. \_\_\_\_\_  
SERIES OF 2021

COUNCIL BILL NO. CB21-0018  
COMMITTEE OF REFERENCE:  
Finance & Governance

**A BILL**

**For an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.**

**WHEREAS**, pursuant to section 9.1.1 (C) and (D) of the Charter and Article I of Chapter 18, D.R.M.C., the Office of Human Resources has recommended to the City Council an amendment to the classification and pay plan governing the compensation of employees in the career service and certain employees not in the career service;

**NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**

**Section 1.** That effective **beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto**, the classification and pay plan is hereby amended by creating the following classifications that were provisionally approved by the Office of Human Resources Executive Director as small impact changes during the period of July 2020 through December 2020:

<b><u>New Classifications</u></b>	<b><u>Pay Grade</u></b>
Zoning Inspection Specialist	E-623
Business License Inspector II	N-619
Fleet Parts Specialist I	J-613
Fleet Parts Specialist II	J-615
Fleet Parts Specialist III	J-617
Fleet Parts Specialist Supervisor	J-621
Fleet Parts Specialist Manager	A-814

**Section 2.** That effective **beginning of the first work week following approval by the Mayor or by the City Council over the Mayor’s veto**, the classification and pay plan is hereby amended by changing the titles of the following classifications that were provisionally approved by

1 the Office of Human Resources Executive Director as small impact changes during the period of  
2 July 2020 through December 2020:

<u>Classification Title Changes</u>	<u>New Classification Title</u>
5 HR ADA Coordinator	HR ADA Administrator
6 Business License Inspector	Business License Inspector I
7 Executive (MI2445)	Chief Information Officer

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9 **Section 3.** That effective **beginning of the first work week following approval by the**  
10 **Mayor or by the City Council over the Mayor’s veto**, the classification and pay plan is hereby  
11 amended by changing the pay grades of the following classifications that were provisionally  
12 approved by the Office of Human Resources Executive Director as small impact changes during  
13 the period of July 2020 through December 2020:

<u>Classification Pay Grade Changes</u>	<u>New Pay Grade</u>
15 HR ADA Administrator: A-809	A-811
17 HR Leave Administration Coordinator: A-807	A-620

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19 **Section 4.** That effective **beginning of the first work week following approval by the**  
20 **Mayor or by the City Council over the Mayor’s veto**, the classification and pay plan is hereby  
21 amended by abolishing the following classifications that were provisionally approved by the Office  
22 of Human Resources Executive Director as small impact changes during the period of July 2020  
23 through December 2020:

<u>Classification Abolishment</u>	<u>Pay Grade</u>
26 HR Leave Technician	A-616

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28 **Section 5.** That the foregoing amendments shall be reflected in the full classification and  
29 pay plan kept and maintained in the office of the Clerk and Recorder, as reflected at Clerk Filing  
30 No. 20190036-V, and at the Office of Human Resources, and shall be available for public  
31 inspection both in person and on-line.

1 COMMITTEE APPROVAL DATE: January 12, 2021 (Consent)

2 MAYOR-COUNCIL DATE: January 19, 2021 (Consent)

3 PASSED BY THE COUNCIL \_\_\_\_\_.

4 \_\_\_\_\_ - PRESIDENT

5 APPROVED: \_\_\_\_\_ - MAYOR \_\_\_\_\_

6 ATTEST: \_\_\_\_\_ - CLERK AND RECORDER,  
7 EX-OFFICIO CLERK OF THE  
8 CITY AND COUNTY OF DENVER  
9

10 NOTICE PUBLISHED IN THE DAILY JOURNAL \_\_\_\_\_

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12 PREPARED BY: Ryland Feno, Office of Human Resources DATE: January 19, 2021

13 Pursuant to section 13-12, D.R.M.C., this proposed ordinance has been reviewed by the office of  
14 the City Attorney. We find no irregularity as to form and have no legal objection to the proposed  
15 ordinance. The proposed ordinance **is not** submitted to the City Council for approval pursuant to §  
16 3.2.6 of the Charter.

17 Kristin M. Bronson, City Attorney for the City and County of Denver

18 BY: Jonathan Griffin, Assistant City Attorney DATE: Jan 21, 2021