

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: October 4, 2024

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with UPM Mechanical LLC to increase contract maximum amount to \$1,000,000.

3. **Requesting Agency:** General Services

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a>	Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

UPM Mechanical, LLC provides on-call Heating Ventilation Air Conditioning (HVAC) repair and maintenance services Citywide, excluding Denver Internal Airport. The first amendment increases the contract maximum amount to \$1,000,000 to continue the support of the city's normal operating need for on-call trades, and the activation of the All in Mile High program. All other terms and conditions will remain the same.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Standard Expenditure

**Vendor/Contractor Name (including any dba's):** UPM Mechanical LLC

**Contract control number (legacy and new):** GENRL-202475571-01 (Alfresco: GENRL-202368166-01)

**Location:** Citywide, excluding Denver Internal Airport.

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

6/1/2023 – 5/31/2026 (Current)

6/1/2023 – 5/31/2026 (Amended)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$400,000 (Current)

\$1,000,000 (Amended)

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$400,000	\$600,000	\$1,000,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/2023 – 5/31/2026	N/A	5/31/2026

**Scope of work:**

UPM Mechanical, LLC provides Citywide on-call Heating Ventilation Air Conditioning (HVAC) repair and maintenance services. Work assignments may include but not limited to preventative maintenance and repairs of HVAC systems, sheet metal, boiler, heating and air conditioning, and controls, duct work, and other services as determined by the City.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Funds

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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