

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/15/2021

Please mark one:  Bill Request or  Resolution Request

### 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract amendment with CTM Inc. (Colorado Total Maintenance) to extend the term for on-call tree planting & watering services.

3. **Requesting Agency:** Parks & Recreation

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Michael Swanson	Name: Jesús Orrantia
Email: <a href="mailto:michael.swanson@denvergov.org">michael.swanson@denvergov.org</a>	Email: <a href="mailto:Jesus.orrantia@denvergov.org">Jesus.orrantia@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

CTM Inc. (Colorado Total Maintenance) provides tree planting & watering services throughout the city. Services include tree planting in public right-of-way and public properties, coordinating delivery of trees, storing trees if necessary, and watering specified areas. This amendment extends the term sixty-nine (69) additional days while new contracts for these services are executed.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0097

Date Entered: \_\_\_\_\_

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
On-Call

Vendor/Contractor Name: CTM Inc. (Colorado Total Maintenance)

Contract control number: 201946982 / 202157403

Location: Citywide

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: 2/5/2019 - 2/5/2021

Amended: 2/5/2019 – 4/15/2021

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$900,000.00	N/A	\$900,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/5/2019 - 2/5/2021	69 days	4/15/2021

**Scope of work:**

CTM Inc. (Colorado Total Maintenance) provides tree planting & watering services throughout the city. Services include tree planting in public right-of-way and public properties, coordinating delivery of trees, storing trees if necessary, and watering specified areas.

Was this contractor selected by competitive process? Yes  No  If not, why not?

Has this contractor provided these services to the City before?  Yes  No

**Source of funds:**

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 3%

Who are the subcontractors to this contract? N/A

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