

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **March 13, 2013**

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Amendment to increase maximum contract amount in order to sufficiently fund existing janitorial services contract with Lakeview Renovations, Inc., d/b/a North American Property Services, Inc. (GENRL-CE05006-02).

3. Requesting Agency: General Services

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Michael Stitt
- **Phone:** 720-865-7526
- **Email:** Michael.Stitt@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Suzi Latona
- **Phone:** 720-865-7532
- **Email:** Suzi.Latona@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Amends existing janitorial services contract with Lakeview Renovations, Inc., d/b/a North American Property Services, Inc. (CE05006) by increasing contract maximum by \$5,000,000.00 in order to fund service to an increased number of facilities.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** GENRL-CE05006-02
- b. **Duration:** 01/01/2010 – 12/31/2014
- c. **Location:** Various City facilities
- d. **Affected Council District:** All
- e. **Benefits:** Supports local, minority-owned business (certified by Rocky Mountain Minority Supplier Development Council)
- f. **Costs:** \$5,000,000.00

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____