

## ORDINANCE/RESOLUTION REQUEST

\*\*Please submit to Mayor's Legislative Team by 5 pm Wednesday

1. **Title: A proclamation designating May 16 through May 22 as "Public Works Week in Denver" and congratulating the Public Works Department's ten employees of the year.**
  
2. **Requesting Agency:**
  
3. **Contact Person *with actual knowledge of proposed ordinance***  
    **Name:**  
    **Phone:**  
    **Email:**
  
4. **Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***  
    **Name:**  
    **Phone:**  
    **Email:**
  
5. **Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
  - a. **Scope of Work**
  
  - b. **Duration**
  
  - c. **Location**
  
  - d. **Affected Council District**
  
  - e. **Benefits**
  
  - f. **Costs**
  
6. **Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**

(Completed by Mayor's Office): **Ordinance Request Number:**

**Date:**