

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: 5/8/17**

Please mark one:            **Bill Request**                            or            **x Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                             **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Second Amendatory Lease Agreement between the Colorado Symphony Association (CSO), as Lessee, and CCD, as Lessor, for the property located at 1245 Champa Street, 4<sup>th</sup> Floor. FINAN 201311017-02**

**3. Requesting Agency:** Division of Finance, Department of Real Estate

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

*The CSO has leased space in 1245 Champa since 2013. In 2015 the Amendatory Lease Agreement reduced the CSO premises to only occupy space on the 4<sup>th</sup> floor as office space. The Second Amendatory Lease Agreement extends the lease term for 2 years.*

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** **FINAN 201311017-02**
- b. Duration:** January 1, 2017 - December 2018.
- c. Location:** 1245 Champa Street, 4<sup>th</sup> Floor
- d. Affected Council District:** District 9
- e. Benefits:** Provides revenue to the City
- f. Costs:** Revenue for Second Amendatory Lease Agreement - \$120,000 / Total revenue through term of the contract is \$195,000.

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

None that I am aware of.

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_