

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/19/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Requesting approval of Master Purchase Order (MPO) 0366A0113 with CenterPoint Energy Services, Inc. to provide Natural Gas Transport for the Buildings of the City and County of Denver.

3. Requesting Agency: Purchasing

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** curtis.subia@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** curtis.subia@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Master Purchase Order (MPO) 0366A0113 with CenterPoint Energy Services, Inc. to provide Natural Gas Transport for the Buildings of the City and County of Denver, with a maximum contract length of 5 years (One year initial Term with four possible one-year renewals) and maximum contract amount of \$50 Million. This was competitively bid.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 0366A0113
- b. **Duration:** One-year, with potentially four (4) one-year renewals.
- c. **Location:** Many
- d. **Affected Council District:** All
- e. **Benefits:** Reduced costs for natural gas service for City Buildings
- f. **Costs:** Reduced costs from 2013 MPO.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None Known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____