

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 11/3/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract amendment with Matrix Design Group, Inc. for On-Call Landscape Architectural Planning, Design, and Related Services to extend the agreement for one year. No change to the contract amount.

3. **Requesting Agency:** Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Craig Coronato	Name: Jesus Orrantia
Email: craig.coronato@denvergov.org	Email: Jesus.Orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The contract with Matrix Design Group, Inc. is for On-Call Landscape Architectural Planning, Design, and Related Services. The amendment will extend the term an additional one year. Due to unforeseen delays associated with COVID-19 and extended timelines on projects, utilization of these on-call contracts has been limited. An extension will allow DPR to utilize these on-call consultants for upcoming projects, and also allow DPR adequate time to consider how to best rebid these services.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR22 0060

Date Entered: _____

On-Call Professional Services

Vendor/Contractor Name: Matrix Design Group, Inc.

Contract control number: 201947691 / 202160659

Location: City Wide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: 4/10/2019 – 4/10/2022

Amended: 4/10/2019 – 4/10/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

\$1,000,000 (no change)

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000	n/a	\$1,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/10/2019 – 4/10/2022	One year	4/10/2023

Scope of work:

On-Call Landscape Architectural Planning, Design, and Related Services may include, but is not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. Types of work may include: System-wide planning and park-specific master planning efforts, Design of new, or renovation of existing, parks and assets, Improvements and upgrades to system-wide assets, Mountain Parks and Natural Areas improvements

Was this contractor selected by competitive process? YES If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: Multiple Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 19%

Who are the subcontractors to this contract? Studio Completiva, Bienenstock, Group14

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