

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 1/14/19

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Contract Execution. Approves a contract between the City and County of Denver and CTM Inc. for on-call tree planting and watering services.

3. Requesting Agency: Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Sara Davis	Name: Laura Morales
Email: sara.davis@denvergov.org	Email: Laura.Morales@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

On-call tree planting and watering services throughout public right-of-way and public property areas. The invasive emerald ash borer has been detected in a nearby county and has the potential to kill as many as 330,000 trees in Denver. In an effort to preserve the environmental service provided to the community by the at-risk ash, the City is actively planting new trees. Trees will be planted in various locations across the City through several different programs. This contract will be used to install up to 4,000 trees through those programs, as well as to provide establishment watering.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR19 0049

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call

Vendor/Contractor Name: CTM Inc.

Contract control number: 201946982

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 2 years

Contract Amount (indicate existing amount, amended amount and new contract total): \$900,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$900,000	N/A	\$900,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2 years	N/A	2 years from effective date

Scope of work:

Tree planting, tree delivery/storage, and tree watering services throughout public right-of-way and public property areas on an as-needed basis.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 3% M/WBE

Who are the subcontractors to this contract? None

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