

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/29/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a grant with the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the FY23 Denver Sheriff Department Housing Navigation (SHERF-202369920). Funding for housing costs, a jail-based housing navigator, and sober living support services for individuals released from Denver jail facilities.

3. Requesting Agency:

Denver Sheriff Department

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Christina Amparan	Name: Christina Amparan
Email: christina.amparan@denvergov.org	Email: christina.amparan@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This grant, in the amount of \$750,000.00 for 27 months, will support funding for a Housing Navigator position who will build and strengthen relationships with community housing organizations, increase DSD capacity to quickly identify and utilize available housing opportunities for releasing individuals, and establishing a fund to support housing costs. Concurrent to the hiring process for the Housing Navigator position, the DSD Jail Programs Team would work with the City and County of Denver Procurement Team to initiate a competitive bidding process to select a housing navigation provider. Through this contract, the DSD is seeking a partner to provide tenant placement services and wrap-around housing support. The DSD Jail Programs Team will also work with the Procurement and Contracting Teams to obtain multiple contracts with vendors that will provide cost-effective sober living and supportive housing services for individuals with substance misuse disorders who are released from DSD custody. The DSD will seek a range of providers to offer services to women, men, transgender, and nonbinary clients and will give preference to providers who allow Medication Assisted Treatment.

6. City Attorney assigned to this request (if applicable):

McKenzie Brandon

7. City Council District:

City-Wide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Grant>500K

Vendor/Contractor Name:

United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Contract control number:

SHERF-202369920

Location:

City Wide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

SHERF-202369920-00; This Agreement.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
-	\$750,000.00	\$750,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
-	27 Months	12/31/2025

Scope of work:

Once the Housing Navigator is hired and the contracts with the housing navigation provider and sober livings are finalized, various levels of housing support will be available to releasing individuals based on their expressed needs, substance misuse and/or mental health diagnoses, history of homelessness, reentry plan, and length of stay in the jail. The final determination will be made by the individual's DSD case manager and the Housing Navigator. These levels of support include:

- Emergency housing support: this support will be provided to unhoused individuals who were in jail for only short periods of time, were not engaged in services long enough to access one of the other levels of housing support or were not eligible for or accepted to the other levels of housing support. Emergency housing support includes vouchers to shelters or motels for a period of approximately 1-14 nights.
- Rental support: this support will be provided to individuals who were housed prior to their period of incarceration and need rental assistance to maintain their housing, or to individuals who are unhoused but have identified (either independently or with the support of the Housing Navigator) a rental property to move into after release. The standard period of support will be three months of rent (including fees), and any application fees or security deposit for individuals moving into a new rental property but may be less or more at the discretion of the Housing Navigator and case manager. but may be less or more at the discretion of the Housing Navigator and case manager.
- Sober living support (transitional housing): this support will be provided to individuals with substance misuse disorders who are unhoused and interested in sober living. The standard period of support will be three months of rent, and the application fee or security deposit if required by the sober living provider but may be less or more at the discretion of the Housing Navigator and case manager.

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Position	Base Salary	FTE	Annual Cost	FTE	Annual Cost	
Housing Navigator	\$ 77,971.50	1	\$ 77,971.50	1	\$ 80,310.65	\$ 158,282.15
<i>Subtotal Personnel</i>			\$ 77,971.50		\$ 80,310.65	\$ 158,282.15
Benefits		Year 1		Year 2		Total Project Cost
Position	Rate	Base	Annual Cost	Base	Annual Cost	
Housing Navigator	30.0%	\$ 77,971.50	\$ 23,391.45	\$ 80,310.65	\$ 24,093.19	\$ 47,484.64
<i>Subtotal Benefits</i>			\$ 23,391.45		\$ 24,093.19	\$ 47,484.64
Procurement Contracts			Year 1		Year 2	Total Project Cost
Description						
Funds to support sober living and rent assistance			\$ 101,733.21		\$ 102,500.00	\$ 204,233.21
Funds for community-based housing navigation			\$ 150,000.00		\$ 150,000.00	\$ 300,000.00
Emergency housing vouchers			\$ 5,000.00		\$ 5,000.00	\$ 10,000.00
Transportation/move-in costs			\$ 15,000.00		\$ 15,000.00	\$ 30,000.00
<i>Subtotal Procurement Contracts</i>			\$ 271,733.21		\$ 272,500.00	\$ 544,233.21
Project Totals			\$ 373,096.16		\$ 376,903.84	\$ 750,000.00

Was this contractor selected by competitive process? No

If not, why not? Grant Award

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds:

Byrne Discretionary Community Project Funding/Byrne Discretionary Grants Program

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

N/A

Who are the subcontractors to this contract?

To be determined.

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