

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 08/06/2018

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new Master Purchase Order with Transwest Freightliner LLC dba All Truck and Trailer Parts for Medium Heavy Equipment & Trailer parts. (SC-00003198)

**3. Requesting Agency:** Purchasing on behalf of Public Works and DEN Fleet Management

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Scott Harris	Name: Scott Harris
Email: scott.harris@denvergov.org	Email: scott.harris@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

New Master Purchase Order for solicitation 10298 Medium Heavy Equipment & Trailer Parts for use by multiple City agencies in the maintenance and repair of City vehicles and equipment. Vendor was awarded to supply parts and components from the following manufacturers: Cummins, Detroit Diesel, and Trail King Trailers. (SC-00003198)

**6. City Attorney assigned to this request (if applicable):**

None

**7. City Council District:**

All

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 0889

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order

Vendor/Contractor Name: Transwest Freightliner LLC dba All Truck and Trailer Parts

Contract control number: SC-00003198

Location: City Fleet Repair facilities

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 08/01/2018-06/30/2021

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$650,000.00	N/A – New Agreement	\$650,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
08/01/2018-06/30/2021	N/A	N/A

Scope of work:

Providing parts for Medium Heavy Equipment & Trailers. Vendor was awarded Cummins, Detroit Diesel, and Trail King Trailers

Was this contractor selected by competitive process? Yes  If not, why not? \_\_\_\_\_

Has this contractor provided these services to the City before?  Yes  No

Source of funds: As designated by City agencies

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

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**Who are the subcontractors to this contract? None**

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