

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 04/09/24

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Colorado Safe Parking Initiative to decrease the budget by \$400,000 for a new total of \$350,000 and decreases the contract term by 12 months. These changes will maintain the two existing sites and remove the requirement of developing additional safe parking lots. CSPI provides a safe parking program for persons experiencing homelessness. (HOST-202473174-02)

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: David Riggs	Name: Chris Lowell
Email: dave.riggs@denvergov.org	Email: Christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of this contract amendment is to decrease a Department of Housing Stability (HOST) subaward by \$400,000 for a new total of \$350,000.00 to provide a safe parking program for persons experiencing homelessness. The contractor will provide, by contract conclusion, a total of two safe parking sites with eight parking spaces each within the City and County of Denver. The Contractor will manage site operations and provide on-site services to people experiencing homelessness at these locations for safe parking. In alignment with City charter and zoning, these sites will temporarily allow occupancy for cars, recreational vehicles (RV), and/or other innovative mobile housing options for temporary sheltering for persons experiencing homelessness during the public health emergency and recovery period impacted by the COVID-19 emergency.

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: 4 and 10

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet below**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: Colorado Safe Parking Initiative

Contract control number: HOST- 202473174-02

Location: 1425 Patton Dr, Boulder, CO 80303

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST202263356 6/1/2022 to 5/31/2023
 HOST202368518-01 6/1/2022 to 12/31/2025
 HOST202473174-02 6/1/2022 to 12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$750,000	-\$400,000	\$350,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
06/01/22 – 12/31/25	Decreased 12 months	12/31/24

Scope of work:

SERVICES DESCRIPTION

- A. List of Services to be provided by contractor
1. The contractor will provide at minimum two safe parking sites with eight parking spaces at each location. At least one safe parking site will serve RVs, if possible.
 2. Procure suppliers for basic hygiene services including portable toilets, potable water, handwashing stations, trash, and recycling collection.
 3. Orderly set-up allowing for appropriately sized spaces that comply with public health guidelines for social distancing and parking for cars. RVs will be served when possible.
 4. Manage security within the space and the immediate area surrounding the space.
 5. A code of conduct, agreements for participation, and safety protocols.
 6. A goal of low barrier access, including but not limited to self-defined families, pet ownership, active substance use disorder, behavioral health concerns that would prohibit access to other shelter options, no time limits, no compulsory services.
 7. Guests receive a permit to park in designated spaces and sign a guest agreement.
 8. All lots are clearly posted with safe parking signage; parking without a permit is not allowed.
 9. Contractor will provide drinking water.
 10. Electricity is highly recommended but not required.
 11. Additional amenities such as access to showers, meal service, computers, clothing banks, and storage also vary by site, and are not required but are suggested services.
 12. Housing-focused case management/services including acquisition of public benefits and housing-ready materials will be provided.
 13. Through collaborative community partnerships, guests have access to individualized professional case management and supportive services, including housing search and placement; employment development and placement; and referrals to health, substance misuse, and mental health care.
 14. CPSI will provide guests with motel vouchers and/or referrals to motels and/or emergency shelters for weather, health, and vehicle-repair emergencies.

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15. CSPI will provide a central point of intake and referral to SafeLots across the Denver Metro Area (DMA), coordinates all data collection, and conducts site evaluations.

Was this contractor selected by competitive process? Yes If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: ARPA

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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