

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/31/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: Approves a professional services agreement to Mead & Hunt, Inc. to provide Commissioning and Quality Assurance Services at Denver International Airport (DEN).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brandon Gainey	Name: Carolina Flores
Email: Brandon.Gainey@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Airport Infrastructure Management seeks to establish task-based commissioning and quality assurance services contract at Denver International Airport (DEN). The successful proposer will provide commissioning and quality assurance services for use on airport facility and system projects on an as-needed task order basis to comply with the City and County of Denver's Standard Specifications for Construction General Contract Conditions, Title 17 requirements for quality assurance inspection, as well as International Energy Conservation Code, Denver Mayor's Executive Order 123, and Denver Building Code requirements for commissioning. Tasks may include Leadership in Energy and Environmental Design (LEED) certified projects and may be associated with the Rolling Owner Controlled Insurance Program (ROCIP). The successful proposer will need to demonstrate the ability to provide personnel that experienced in both Commissioning and Quality Assurance services that will work on projects through definition, design, construction, close out, and occupancy. This includes but is not limited to providing qualified personnel for commissioning agents, lead inspectors, and inspector personnel.

6. City Attorney assigned to this request (if applicable): Stephanie Minutillo

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: Mead & Hunt, Inc.

Contract control number: 202264253

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

The term will be Date of Execution (DOE) plus 3 years plus two, 1-year optional extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	\$25,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	DOE + 3 years + two, 1-year optional extensions

Scope of work: The mission of the Airport Infrastructure Management Development (AIM DEV) division of Denver International Airport (DEN) is to Define, Design and Build all the infrastructure and facility developments and maintenance projects at DEN.

The Consultant, as deemed necessary by the Senior Director of AIM DEV, will provide personnel that are experienced in both commissioning and quality assurance services that will work on projects through definition, design, construction, close out, and occupancy. This includes but is not limited to providing qualified personnel for commissioning agents, lead inspectors, and inspector personnel.

The consultant shall provide on-call commissioning and quality assurance services on an as-needed basis pursuant to the terms and conditions of this Agreement and related Task Orders. Consultant shall provide such services to evaluate and/or establish compliance with relevant building requirements, including but not limited to, the City and County of Denver's Standard Specifications for Construction General Contract Conditions, Title 17 requirements for quality assurance inspection, as well as International Energy Conservation Code, Denver Mayor's Executive Order 123, and Denver Building Code requirements for commissioning. Each Task Order related to this Project shall contain a scope of work that will dictate the specific commissioning and/or quality assurance services to be provided at that time.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: O & M and CIP

This contract is subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Mead & Hunt, Inc. has committed to 35% MWBE Participation on this project.

Who are the subcontractors to this contract? 360 Engineering Inc., Metrix Inspection Group, Noresco LLC, Shrewsberry & Associates LLC, SynEnergy LLC

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